



FOOTHILL-DE ANZA
Community College District

BOARD HIGHLIGHTS

Laura Casas Pearl Cheng Peter Landsberger Bruce Swenson Gilbert Wong Courtney Cooper Elias Kamal

Board meeting of Jan. 9, 2017

SOME HEADLINES

Trustees considered or approved:

- Planning for upgrades of blue light emergency phones
- New certificates and degrees at both colleges
- An agreement for a student mobile app that integrates everything
- New hires, appointments, promotions and retirements

Agenda & backup material: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

To access supporting documents for items on the agenda, visit the BoardDocs website using the link above. Under the Meetings tab, click on the meeting of Jan. 9, 2017, then click on "View the Agenda." Supporting documents are included as attachments to the item.

BOARD BUSINESS

Service on statewide trustees board

Trustees voted unanimously to nominate board President **Laura Casas** to stand for re-election to a three-year term on the board of the California Community College Trustees (CCCT), which represents trustees statewide within the Community College League of California. President Casas said participating on the CCCT board is particularly important to her at this time because of the immigration issues affecting community colleges.

Appointments to bond oversight committee

The board appointed three new members to the Measure C Citizens' Bond Oversight Committee as recommended by the chancellor. High tech industry manager **Bruce Tolley** will serve as the business organization representative, former district trustee **Joan Barram** will serve as an at-large representative, and community leader **Marge Bruno**, who recently completed several terms on the board's Audit & Finance Committee, will serve as senior citizen representative. The district is still seeking applicants for a taxpayers' association representative on the committee. All terms are for two years.

INFORMATION & ACTION ITEMS

International travel

The board reviewed the following international travel that received the chancellor's approval: **Li Wei Sun**, early childhood development instructor at De Anza, presenting at the Asia-Pacific Educational Research Association conference in Kaohsiung, Taiwan, supported by college conference funds; **Barbara Illowsky**, dean of basic skills and open

educational resources for the Online Education Initiative, attending an Open Education Consortium board meeting in Paris, France, for at personal expense; **Samuel Connell**, Foothill anthropology instructor, presenting at the annual meeting of the Society for American Archaeology in Vancouver, British Columbia, supported by college conference funds.

Blue light emergency phones

The board approved an agreement with Noll & Tam Architects to plan for updating the blue light emergency telephone system at the Foothill and De Anza campuses. Currently there are 13 blue light emergency phones at Foothill and about 30 at De Anza. A number have fallen into disrepair because of age and disruption of the phone systems' infrastructure during construction. For example, some of the phone cables have been accidentally cut, said Vice Chancellor of Technology **Joe Moreau**. When the system is upgraded, many of the phones will operate wirelessly.

The preliminary work by Noll & Tam will include a full assessment of what's needed, including integrating the emergency phones with the district's new phone system and the possibility of adding a public address broadcast capability for use in an emergency. Cost of the planning phase is not to exceed \$35,930. Making the system functional again will be more costly – in the neighborhood of \$750,000 to \$1 million, estimated Vice Chancellor of Business Services **Kevin McElroy** – but the phones are an important safety feature and the cost of ongoing maintenance after the update will be minimal.

Non-resident tuition

Trustees approved a charge of \$160 per unit for non-resident students in 2017-18, a \$4 increase from the prior year. The total charge consists of a \$156-per-unit tuition fee plus an assessment of \$4 per unit for capital outlay.

Community college CTE marketing

Trustees approved using \$400,000 in grant funds to continue developing a regional marketing campaign to build public and employer awareness that community colleges are an excellent source of high quality career technical education (CTE). The campaign will support the efforts of the SB 1070 Southwest Bay Area Career Pathways Consortium, led by Foothill College, which is aligning K-16 CTE pathways across the region. The same firm that is conducting the regional campaign, MeringCarson, also is the creative lead for a statewide CTE marketing campaign just announced by the California Community Colleges Chancellor's Office. That campaign will build on the work started in the Bay Area.

New certificates and degrees

Trustees approved new certificates of achievement for the 2017-18 academic year in the following areas – at Foothill, in humanities and in instructional design & technology, and at De Anza in humanities, programming in Python, quality control technician, and women's studies. Trustees approved a new associate degree for transfer in anthropology at De Anza and a non-credit certificate of completion in emergency medical technology at Foothill. The new certificates and degrees require state Chancellor's Office approval.

Extended Year summer program

The board approved an agreement with the Cupertino Union School District to offer "College for Kids" during summer 2017 through the Community Education program at De Anza. The fee-based summer enrichment program offers classes at three Cupertino district schools and serves students in first through 10th grades.

Student mobile app

Trustees approved a three-year agreement with Modo Labs to provide students with mobile application technology that fully integrated with the district's student information system (Banner). This means students will be able to access or complete course selection, registration, fee payments, class schedule, grade lookup and directory functions through one application, which also integrates with popular social media platforms supported by the colleges. The total negotiated implementation and subscription cost is \$188,667. Most California State University campuses and other colleges nationwide use the Modo Labs technology.

Flint Center garage

The board approved a \$390,802 change order on the Flint Center garage to cover additional costs caused by unforeseen circumstances, including more rust than expected behind the stucco on the steel structure of the stair tower. Total cost of the renovation is estimated at \$30 million, including alternative parking throughout the project. Steve Kitchen, district executive director of facilities and operations, said no other large change orders are expected. Vice Chancellor **Kevin McElroy** said completion is still on target for July.

Faculty Association President **Rich Hansen** urged the district to reconsider making wider parking spaces in the garage, which he said would create a more inviting campus. De Anza Student Trustee **Elias Kamal** said parking will always be a concern at De Anza and that points up the need for more sustainable transportation options. De Anza President **Brian Murphy** said an analysis is being done to see if one of the fields that is being used for parking can be returned to its regular use.

HUMAN RESOURCES REPORT

In response to a question from Trustee **Bruce Swenson** about terms used in the HR Report, Vice Chancellor **Dorene Novotny** explained that "employment" applies to a new employee, a temporary employee transitioning to regular employment, or an employee returning after a break in service when probationary employment could lead to regular employment status. "Assignment" is a change within an employment group, such as moving from one administrative position to another, while "appointment" reflects a change in status, for example, moving from faculty to administrator ranks. "Promotion" reflects a classified employee's change in appointment or assignment with a higher pay grade in the same bargaining unit. Vice Chancellor Novotny said use of these terms allows the district to more easily track employment changes.

Trustee Swenson asked how funding is identified for new positions and expressed concern about the number of new hires. Vice Chancellor Novotny explained that funding is identified for each position and said that in addition to each college's extensive budget review process, district approvals also are needed from Human Resources and Business Services, which reviews the availability of funding for each position.

Administrator appointments

Trustees ratified the appointment of **Lorrie Ranck** as associate vice president of instruction and the acting appointment of **Martin Varela** as director of budget and personnel, both at De Anza. For the Online Education Initiative, the board ratified the interim assignment of **Barbara Illowsky** as chief academic affairs officer and the interim appointment of **Kate Jordahl** as director of strategic planning and operations.

New faculty positions

The board approved a new counselor position for Foothill's Disability Resource Center and Veterans Resource Center starting in July.

Faculty employment and assignments

Trustees approved employment for two counselors at De Anza, **Elisa Castro** in the Transfer Center and **Betty Inoue** in articulation. For the math success program at De Anza, the board approved employment for **Anh Khoa Nguyen** as counselor/coordinator, and temporary employment for **Luis Carrillo** and **Melissa Rueda** as counselors. The board approved the assignment of counselor **Naomi Teppang** to international student programs.

Faculty retirements & resignations

Trustees approved the retirement of **Martin Melia**, a biology instructor at Foothill, under Article 19 of the Faculty Association agreement, effective June 30 after almost 16 years, and the resignation/retirement of **Judith Clavijo**, director of the De Anza nursing program, effective June 30 after almost 25 years.

New classified positions

The board approved two new Central Services positions, administrative assistant II and program coordinator I, both in Educational Technology Services.

Classified employment

The board ratified employment for the following classified employees – in Central Services, **Danny Pham** as accounts payable assistant and **Humberto Vergara** as police officer I and at De Anza, **Kiara Araujo** as admissions and records assistant, **Melissa Luis** as administrative assistant I in Counseling, **Yali Zhu** as flea market coordinator, and **Chanel Huynh** as instructional support technician in math, science and technology.

Classified promotions

Trustees ratified the promotions of **Sarah Corrao** to program coordinator II in Student Services at Foothill and **Melecia Navarro** to program coordinator II in Student Services at De Anza.

Classified retirements and resignations

The board ratified the retirements at De Anza of instructional associate **Rose Angelo**, effective Dec. 30, 2016, after more than 18 years, and **Andy Gurrola**, a construction and maintenance worker II in Central Services, effective Dec. 30, 2016, after 21 years.

Classified reclassifications

Trustees ratified the Central Services reclassifications for **Araceli Kaliangara** and **Anna Luna**, both to human resource technician III.

Professional Growth Awards

The board ratified a Professional Growth Award for **Fay O'Keefe**, a child development teacher at De Anza.

REPORTS & HEARINGS OF ITEMS NOT ON THE AGENDA

(Board members cannot discuss items that are not placed in advance on the agenda.)

Presidents' comments

De Anza President **Brian Murphy** asked that the meeting be adjourned in memory of **Paul De Cillis**, a longtime friend of De Anza and a U.S. Army veteran who, with his wife Paula, donated the De Cillis Viet Nam Conflict Collection to the college library in the 1990s. The collection has grown over the years and includes books, magazines, DVDs and artifacts related to the war. President Murphy reported that **Jose Antonio Vargas**, Pulitzer Prize-winning writer, activist and founder of Define America, would speak on campus Jan. 31, launching a series of events focusing on identity, civil rights and resources for immigrants. (More information at <http://www.deanza.edu/students/undoc-students.html>)

Interim Vice President of Instruction **Andrew LaManque**, sitting in for Foothill President **Thuy Nguyen**, reported that the college had a good opening day for the winter quarter.

Chancellor's comments

Chancellor **Judy Miner** noted that she and President **Brian Murphy** had attended the memorial service for Paul De Cillis and reported that President **Thuy Nguyen** was featured in the January edition of the California Bar eJournal for her work on a 2+2+3 program that charts an educational path for diverse students from high schools to community colleges, four-year institutions, law schools and into legal careers. She acknowledged the work of Foothill faculty member **Robert Cormia** on resurrecting a college internship program at the NASA Ames Research Center and predicted that it would eventually result in great internship opportunities for community college students throughout the Bay Area.

Board members' comments

Trustee **Pearl Cheng** she said she had recently met with accreditation team members to review Standard IV, focusing on the board's roles and responsibilities. She expressed appreciation for Foothill and De Anza faculty, staff and students who participate in the accreditation self-studies and thanked them for the time and effort they put into it.

De Anza student Trustee **Elias Kamal** reported on students' efforts to improve transportation options to Foothill-De Anza as the Santa Clara Valley Transportation Authority works on its first major revamping of bus routes since 2008. He said students will speak at a the VTA's community meeting Jan. 18 at Quinlan Community Center in Cupertino to advocate for a more accessible bus line between Foothill and De Anza. He said the current route takes 1.5 hours for what should be a 10-minute drive. Trustee Kamal thanked President Murphy and De Anza's senior staff for supporting the use of institutional research to determine student transportation needs. He noted that other priorities include having a suitable bus stop on campus when the new rapid bus line goes into effect and transportation improvements for the Foothill College Sunnyvale Center. He suggested that the board adopt a resolution in support of the students' transportation advocacy efforts at its next meeting.

Board President **Laura Casas** complimented the students' impressive efforts and said she hopes that improved transportation to the campuses would boost enrollment. She reported that the board has received many positive comments for its recent approval of resolutions calling for the extension of the Deferred Action for Childhood Arrivals (DACA) program and

affirming the district's commitment to protecting the privacy of student records and non-cooperation with any effort to create a registry of targeted groups.

NEXT MEETING

The next regularly scheduled meeting of the Board of Trustees is a study session scheduled for 2-4:30 p.m. Monday, Feb. 6, 2017, followed by a regular session at 6 p.m. Both meetings will be held in the Toyon Room of the Foothill College Campus Center, which is the board's regular meeting location until further notice. [REDACTED]

Agenda: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

Agendas are posted at least 72 hours in advance.

BOARD HIGHLIGHTS

Board Highlights is intended to communicate board meeting news to faculty and staff across the district. These are not the official minutes. Please contact Becky Bartindale at bartindalebecky@fhda.edu or (650) 949-6107 with comments or questions about *Board Highlights*.

Minutes: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

Find approved minutes by meeting date under the "Meetings" tab. Minutes are typically approved at the next board meeting. For questions about minutes, please contact Paula Norsell, assistant to the chancellor, at (650) 949-6106 or norsellpaula@fhda.edu.