



BOARD HIGHLIGHTS

Board of Trustees Joan Barram • Betsy Bechtel • Laura Casas • Pearl Cheng • Bruce Swenson • Evelyn Chun • Melissa Epps

Board meeting of March 2, 2015

SOME HEADLINES

Trustees considered or approved:

- Tenure for 11 Foothill and De Anza faculty members
- Curriculum updates plus new certificates and degrees
- Changes to Professional Growth Awards for ACE members
- Employment, contract renewals and retirements
- An update on the new education center

Agenda & backup material: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

To access supporting documents for items on the agenda, visit the BoardDocs website using the link above. Under the Meetings tab, click on the meeting March 2, 2015, then click on "View the Agenda." Any supporting documents are included as an attachment.

RECOGNITION OF TENURE RECIPIENTS

Following a reception for tenure candidates, trustees voted to award tenure in the 2015-16 academic year to the following faculty members: At Foothill, **Zachary Cembellin**, mathematics; **Hilda Fernandez**, English; **Kathryn Maurer**, anthropology; **Sandhya Rao**, chemistry; and **Teresa Zwack**, mathematics; and at De Anza, **Cecilia Hui**, librarian; **Zachary Judson**, mathematics; **Julie Lewis**, intercultural studies; **James Mailhot**, mathematics; **Ravjeet Singh**, economics; and **Danny Tran**, mathematics.

Before the tenure vote, Trustee **Joan Barram** teased, "We will grant tenure, but we want you to know it doesn't mean you can let up on your good work. Keep up the good work!"

BOARD REPORTS

Statewide trustees report

Trustee **Laura Casas** reported on a joint meeting of the CEO and trustee boards of the Community College League of California, including a presentation on the Task Force on Workforce, Job Creation and a Strong Economy formed by the Board of Governors of the California Community Colleges. She noted that both the CEO and trustee boards are united in their support of AB 288, which would eliminate barriers to the concurrent enrollment of high school students in community colleges, and for stability funding for colleges that are experiencing enrollment declines. She said both boards also supported a resolution calling for reform of tax-limiting Proposition 13, and expressed pride that Foothill-De Anza trustees already had adopted a similar resolution.

INFORMATION & ACTION ITEMS

Board policy revisions

The board approved revisions to the following policies:

- Board Policy 3200 (formerly BP 2510) – Accreditation – includes new language to ensure that the board is kept informed of accreditation matters.
- Board Policy 3250 (formerly BP 3050)– Institutional Planning – adds new language listing the institutional planning documents required by state regulations, incorporating accreditation standards, and updating legal references.

Re-employment of tenure-track faculty

Trustees approved re-employment of the following probationary first-year faculty to probationary second-year faculty for 2015-16: at Foothill, **Benjamin Armerding**, English; **Patti Chan**, dental hygiene; **Sara Cooper**, biology; **Lisa Eshman**, veterinary technology; **David McCormick**, ESL; **Michelle Palma**, geography; **Amanda Pitts**, chemistry; **Tiffany Rideaux**, psychology; **Nick Tuttle**, psychology; and **Janet Weber**, counseling; at De Anza, **Patricia Buchner**, medical laboratory technology; **Francesca Caparas**, speech; **Manish Goel**, computer science; **Milena Grozeva**, film & television; **Siew Kuek**, health services; **Jamie Joseph**, English; **Ninos Malek**, economics; **Keith Mello**, accounting; **Somahey Sohi**, mathematics; and **Hannah Nicklas**, nursing.

Trustees approved re-employment of 2014-15 second year (Phase II) Foothill faculty member **Rosa Nguyen**, chemistry, to second-year faculty member (Phase II) in 2015-16.

Trustees approved re-employment of the following second-year faculty (Phase II) to probationary third and four-year faculty (Phase III) for 2015-16 and 2016-17: at Foothill, **Jeffrey Anderson**, mathematics; **Katie Ha**, supplemental instruction, language arts; **Allison Herman**, English; **Celinda Miranda**, counseling; **Eric Reed**, supplemental instruction, mathematics; **Sam White**, English; and **Sarah Williams**, mathematics; at De Anza, **Emmanuele Cappello**, business; **Brandon T. Gainer**, speech; **Aimee Gillette**, film/TV arts; **Emily Garbe**, business; **Sarah Lisha**, English; **Marco Marquez**, arts; **Predrag Miskin**, nursing; **James Nguyen**, political science; **Robert Ramsey**, mathematics; and **James Suits**, administration of justice.

Renewal of OTI's CalWorks contact

The board approved renewal of a one-year contract with Santa Clara County for the district's Occupational Training Institute to provide site liaisons assistance to CalWorks clients as they pursue education, training and job-placement services. The liaisons provide supportive services, family stabilization services, case tracking and client progress reporting.

Changes to certificate and degree programs

Trustees approved changes to certificate and degree programs at De Anza for 2014-15, including the addition of a new advanced certificate of achievement in kinesiology and a new film/TV degree in animation.

Curriculum updates

The board approved curriculum updates for Foothill's 2015-16 catalog, including the addition of 18 new courses for summer 2015. New summer offerings include introduction

to cybersecurity fundamentals, computer forensics, ethical hacking and the chemistry of cooking.

Changes to Professional Growth Awards

Trustees approved changes to Professional Growth Awards as negotiated with the Association of Classified Employees (ACE). The changes include an increase in the rate per award from \$70 to \$90 a month for PGAs earned between July 1, 2000, and June 30, 2014. The maximum number of eligible awards increases from 10 to 12 and the maximum award amount increases from \$8,400 to \$12,960, among other changes. More information is available at <http://www.boarddocs.com/ca/fhda/Board.nsf/goto?open&id=9TV4KX0C004F>

HUMAN RESOURCES REPORT

Administrator positions

The board approved the employment of **Tess Chandler** as executive director of the Foothill-De Anza Foundation starting March 16 and ratified the employment of **Marietta Harris** as director of human resources, effective Feb. 25. Trustees ratified creation of a dean of counseling position at Foothill and approved renewal of 82 contracts for administrators at Foothill, De Anza and in Central Services for one and two years, effective July 1.

Professional development leaves

The board approved professional development leaves for the following faculty members: at Foothill, **Kathleen Armstrong**, chemistry; **Andrew Ruble**, ceramics; **Lisa Schultheis**, biology; **Mary Thomas**, library; and **Xiujuan (Sue) Wang**, physics; and at De Anza, **Speranta Georgiou**, computer information systems; **Maurice Geraghty**, mathematics; **Yen Clare Nguyen**, computer information systems; **Adrienne Pierre**, counseling; **Becky Roberts**, English; and **Jeffrey Schinske**, biology.

Classified employment

Trustees approved or ratified employment for the following employees: at Foothill, **Chen Li** as a research analyst in Instruction & Institutional Research, and at De Anza, **Myrna Gust** as a teacher in Child Development and **Satinder Kaur** as a laboratory technician in Biology, Health & Environmental Sciences.

Faculty & staff retirements

The board approved the retirement of two De Anza faculty members, counselor **Cheryl Woodward**, after 38 years, under Article 19 of the Faculty Association contract, and Disability Support Programs & Services instructor **Wayne Chenoweth**, after 25.5 years, both effective June 26. The board approved or ratified the retirements of three classified employees – in Central Services, **Linda Mahi**, executive assistant in Purchasing, after 13 years, effective April 15, and at De Anza, **Carol Lincoln**, a tutorial assistant, after 10 years, effective March 23, and **Joe Ngo**, financial aid assistant, after almost 30 years, effective Feb. 27.

New classified positions

Trustees approved creation of five new positions at Foothill: a senior program coordinator, two administrative assistants and two evaluation specialists.

BOND PROJECTS

Measure C Annual Report

Dudley Anderson, chairman of the Citizens' Bond Oversight Committee, presented the board with the 2013-14 annual report on the progress of Measure C bond projects and spending. The report is available at <http://measurec.fhda.edu/>. Mr. Anderson explained that the committee's job is to see that the district's bond spending is consistent with state Proposition 39 and the Measure C ballot language presented to district voters, reporting annually to the board and community. He noted that external auditors had found no instances of non-compliance with Measure C and Proposition 39, and that as of June 30, 2014, \$159 million in unspent bond funds remained. He thanked his fellow committee members for their hard work and Vice Chancellor **Kevin McElroy** and **Steven Kitchen**, executive director of facilities and operations, for their thorough and professional responses to the committee's detailed questions. On behalf of the board, President **Pearl Cheng** thanked Mr. Anderson and other committee members for their service.

Second quarter financial report

Vice Chancellor **Kevin McElroy** reported that resident enrollment is down from last year by about 500 full-time student equivalents, which could mean a decline in future base revenue after a year of stabilization funding. He said revenue from non-resident enrollment is up, in part because of a modest fee increase, and that the district had received a one-time reimbursement of \$1.2 million from prior year mandated costs. With these and other changes, and by tightly controlling expenses, the district predicts it will close a projected \$2 million structural deficit by the end of the fiscal year, and that its stability fund will grow from 16 million to \$18 million. He noted, however, that the report's bottom line doesn't reflect any negotiated cost-of-living or retroactive pay increases for employees, which would come in the third quarter. He praised the work of district budget team, lead by Budget Operations Director **Joni Hayes Lamprey**, for their work.

Education center progress report

Vice Chancellor **Kevin McElroy** reported that demolition is complete at the former Onizuka Air Force Station site in Sunnyvale and construction is scheduled to begin in May on the district's new education center. "Substantial completion" of the center is scheduled for June 2016, with classes starting in fall 2016. The board subsequently voted to amend an agreement with C.W. Driver authorizing construction of the 46,000 square foot center at a guaranteed maximum price just under \$23.1 million.

Board President **Pearl Cheng** read an appreciative email from **Barbara Shawyer**, who works in the Department of Education's Federal Real Property Division, in response to the annual utilization report for the property that the district filed with her. She thanked Bond Program Director **Art Heinrich** and **Steven Kitchen** for a well-written and comprehensive report. "Your attention to detail made my day because I know FHDA is well on its way to becoming a stellar grantee for the U.S Department of Education," Shawyer said. (Find the report at <http://www.boarddocs.com/ca/fhda/Board.nsf/goto?open&id=9S9S3270A645>)

Purchase of artificial turf

Trustees determined that it's in the district's best interest to purchase new artificial turf by "piggybacking" on a competitively bid, statewide contract with FieldTurf USA, Inc. The most immediate need is to replace the decade-old artificial turf on Foothill's football field but there are other artificial turf fields at both colleges that will need replacing in the next

two years. Purchasing Services Director **Pam Grey** indicated that it's highly unlikely that the district would get more favorable prices, terms and conditions by going out to bid on its own.

New district offices

The board approved a mitigated negative declaration for the New District Offices project on Lot 7 at Foothill College. The document indicates what steps will be taken to minimize any significant or potentially significant environmental impacts. In response to trustees' questions, Executive Director **Steven Kitchen** said community responses to the district's initial environmental study weren't particularly negative but included suggestions such as landscaping with native and drought-tolerant plants and placing tighter limits on construction hours. He said the district is working with the Los Altos Hills County Fire District to meet the storage and staging needs currently accommodated on Lot 7 and is mindful of neighbors' concerns about construction noise. He added that the district will keep the community informed about the project.

REPORTS & HEARINGS OF ITEMS NOT ON THE AGENDA

(Board members cannot discuss items that are not placed in advance on the agenda.)

Staff comments

Rich Hansen, president of the district Faculty Association, reported on the statewide Advocacy & Policy Conference sponsored by the Faculty Association of California Community Colleges (FACCC) March 1-2 in Sacramento. He said lobbying efforts focused on the budget, particularly increased funding for categorical programs such as EOPS/CARE, DSPS and CalWORKS as well as office hours, pay equity and health insurance for part-time faculty. He noted that former Assembly member and Foothill-De Anza trustee **Paul Fong** has returned to teaching at Evergreen Valley College and that FACCC presented him with a Teacher of the Year award for his contributions locally and at the state level.

Dawn Girardelli, dean of the Foothill-De Anza Education Center, reported on a March 14 memorial service at the Middlefield Campus for **Nancy Alvarez**, an adjunct faculty member in the Pharmacy Technician Program who began as a student and came back to teach. In lieu of flowers, her family asked that donations in her memory be made to Foothill's Pharmacy Technician Program through the Foothill-De Anza Foundation. Nancy died unexpectedly on Feb. 11 at age 53. (Her obituary can be found at <http://www.legacy.com/obituaries/mercurynews/obituary.aspx?pid=174313113>)

President's comments

De Anza President **Brian Murphy** requested that the board adjourn in memory of **Scott Hallgren**, a 2011 De Anza graduate who was one of the first iLEAD! mentors and created T.O.U.C.Ch, Tutor Outreach Uniting Communities for Change, to bring De Anza students into community with farmworkers in south Santa Clara County. Scott graduated with a bachelor's degree in sociology with honors from San Jose State University, where he would have received a master's degree in sociology in May. The university's sociology faculty honored him posthumously with a Changing the World Together Social Entrepreneurship and Community Engagement Award. Scott was an Air Force veteran and leaves three children. He was 36 when he died on unexpectedly on Feb. 14.

President Murphy called him "a hero, a young person who committed himself to engagement of our students, both in the communities from which they came and where they had no history

and background, and built a really amazing program.” Scott’s death, he said, “is a real loss for the entire community.” A scholarship is being established in his memory at De Anza for students who come from farmworker families.

Sitting in for Foothill President **Judy Miner**, Vice President **Bernata Slater** reported on events taking place at Foothill, including a STEM Leadership Lunch for students featuring board President **Pearl Cheng**, whose 19-year career with NASA included work as an engineer, project manager and associate director of the information sciences directorate.

Chancellor’s comments

Chancellor **Linda Thor** commented on the district’s new website, which she said is not only more attractive but more functional. She thanked and congratulated ETS and other district departments for completing the website transition during her tenure and just in time for the next chancellor search. She reported that the district has hired **Tess Chandler** as executive director of the Foothill-De Anza Foundation, noting that she brings more than 15 years of successful fundraising experience at UC Davis and UC Berkeley. She thanked the hiring committee for persevering to find the right person.

Board comments

Board President **Pearl Cheng** noted that it was Read Across America Day and said she’d begun her workday at United Way by coordinating more than 100 volunteers who read to fifth graders in East San Jose schools, sharing their love of reading. The day is a national remembrance of Dr. Seuss on his birthday.

Foothill Student Trustee **Evelynn Chun** reported that she and De Anza’s student trustee had attended the FACCC Advocacy & Policy Conference along with a number of other Foothill and De Anza students. She said students advocated for extending Proposition 30 tax increases, reforming Proposition 13, and increasing the ratio of full-time to part-time faculty members as proposed in AB 626, introduced by Assembly member **Evan Low**, a De Anza graduate. She also reported that she and other students from Foothill’s United Nations Club recently attended a conference in San Francisco where they debated and discussed issues of importance to the international community.

De Anza Student Trustee **Melissa Epps** reported on the Advocacy & Policy Conference and the previous week’s Tent City at De Anza, a four-day student campout in the Main Quad with workshops, films and discussions examining how economic inequity affects different communities.

Trustee **Laura Casas** reported on visiting the new offices of the San Jose-Evergreen Community College District in downtown San Jose, which she said gave her a different perspective of a district office.

NEXT MEETING

The next regularly scheduled meeting of the Board of Trustees is Monday, April 6, at 6 p.m. in the Toyon Room in the Campus Center at Foothill College. The Toyon Room is the board’s new meeting location until further notice.

Agenda: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

Agendas generally are posted 72 hours in advance. Please check the agenda to verify the time and location of the meeting.

BOARD HIGHLIGHTS

Board Highlights is designed to communicate board meeting news to faculty and staff across the district. These are not the official minutes. Please contact Becky Bartindale at bartindalebecky@fhda.edu or (650) 949-6107 with comments or questions about *Board Highlights*.

Minutes: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

Find approved minutes by meeting date under the "Meetings" tab. Minutes are typically approved at the next board meeting. For questions about minutes, please contact Paula Norsell, assistant to the chancellor, at (650) 949-6106 or norsellpaula@fhda.edu.