

Board meeting of April 6, 2015

SOME HEADLINES

Trustees considered or approved:

- A compensation agreement with the Faculty Association
- A feasibility study for development of Flint Center and garage sites
- A contract for new career technical education funding
- Participation in institutional effectiveness grant
- New hires, promotions, retirements and awards

Agenda & backup material: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

To access supporting documents for items on the agenda, visit the BoardDocs website using the link above. Under the Meetings tab, click on the meeting April 6, 2015, then click on "View the Agenda." Any supporting documents are included as attachments.

The board adjourned in memory of **Robert A. "Bob" Grimm**, a Los Altos community member who served the district for many years on the board of the Foothill-De Anza Foundation and the Foothill Commission, and as a public member of the Board of Trustees' Audit & Finance Committee. He also lent his services as treasurer for the district's 1999 and 2006 bond measure and 2010 parcel tax campaign committees and was a longtime supporter of the California History Center.

INFORMATION & ACTION ITEMS

Faculty Association compensation settlement

Trustees approved changes in faculty compensation including a 2.50 percent increase on the faculty salary schedule retroactive to July 1, 2014. Effective July 1, 2015, the agreement includes a new compensation rate for full-time faculty teaching overload assignments; an additional step on the part-time faculty salary schedule; and a change in the part-time faculty salary schedule to cover additional primary duties including office hours and participation in SLO/SAO activities.

Faculty Association President **Rich Hansen** said the faculty is pleased with the agreement and commented on the board's financial recognition of additional service performed by part-time faculty. Board President **Pearl Cheng** said the board looks forward to continuing a strong partnership with the faculty.

Feasibility study for Flint Center & parking structure

The board discussed the scope of a contract with Brailsford & Dunlavey for a feasibility study of possible development alternatives for the Flint Center and the Flint Center

parking structure. The analysis will examine revenue-generating uses such as a transit hub, retail enterprises and faculty transition housing as well as retaining the status quo.

Vice Chancellor **Kevin McElroy** said the study scope takes into account trustees' comments at a February study session and input from De Anza's senior staff. He said Brailsford & Dunlavey will coordinate conversations with the Valley Transportation Authority, city of Cupertino and Celebrity Forum about possible alternative uses for the Flint Center/Flint Center parking structure site. An "existing condition analysis" will review Flint Center's use, events calendar and patronage for the past five years, as well as its place in the community. The study should be completed by late summer.

Trustee **Betsy Bechtel** expressed reservations about undertaking the study, saying "Just because we're hiring a consultant to look at those things doesn't mean we're going to do those things." Vice Chancellor McElroy said his intent is to help trustees be fully informed about the options, including the status quo, to help the board decide what to do about the Flint Center garage, which needs extensive renovation for seismic safety. In response to comments by Trustee **Bruce Swenson**, Vice Chancellor McElroy said the report will identify "best-use" options, preliminary cost projections and opportunity costs compared to the status quo.

International travel

The board reviewed international travel requests that have been approved for the following employees: from Central Services, **Barbara Illowsky**, director of basic skills for the Online Education Initiative, presenting at the annual conference of the Open Education Consortium in Banff, Canada, and from Foothill, **Pat Hyland**, dean of student affairs and activities, and psychology instructor **Etta Lin**, both presenting at the annual conference of the International Center for Academic Integrity in Vancouver, Canada, with a contribution of \$200 in district funds; **Kimberlee Messina**, vice president of instruction, for international student recruitment in Spain and Portugal; anthropology instructor **Kathryn Maurer**, for setting up the 2015 Anthropology Field School in Ireland; **Eric Johnson**, KFJC radio station coordinator, for live broadcasting an international music festival in the Netherlands. Except as noted, no district funds are being used.

Institutional effectiveness grant

Trustees approved a contract for Foothill College to help the Santa Clarita Community College District develop and implement an institutional effectiveness and technical assistance program for the California Community Colleges. Foothill will assist with logistics and coordinate workshops offered in Northern California over the next five years.

Bachelor's degree in dental hygiene

The board approved Foothill's substantive change proposal to the Accrediting Commission for Community and Junior Colleges for offering a bachelor of science degree in dental hygiene as part of a pilot program. The college's baccalaureate degree program is scheduled to begin in fall 2016, using existing faculty and support services. It will replace the associate in science degree in dental hygiene. Planning is under way for the college to allow graduates who hold an associate degree in dental hygiene to complete the bachelor-level degree requirements.

Career technical education grant

Trustees approved a contract for Foothill and De Anza to serve as subcontractors on a state Career Technical Education Enhancement Fund Grant, with Cabrillo Community

College District acting as the fiscal agent. The grant funds are awarded for colleges “to develop, enhance, retool and expand” quality CTE offerings to meet regional labor market needs. Altogether, 28 Bay Area community colleges will receive a share of the grant.

Foothill’s allocation of \$345,433 will be used to enhance programs in veterinary technology, allied health, computer science, engineering and business. De Anza’s \$392,121 share will be used to enhance programs in film/television, health technologies, nursing, energy management, automotive technology, medical laboratory technology, and manufacturing and CNC technology.

Board policy revisions

The board considered revisions to the following policies, which will come back for final a vote at a later meeting:

- Board Policy 2015, Student Members, covers privileges granted to student trustees and requires annual review.
- Board Policy 4070 (formerly BP 5002), Auditing and Auditing Fees, is being revised to align with district practices.
- Board Policy 5030, Fees (formerly BP 3123, 3125.5, 5010 and 5030), includes new language related to the district’s participation in the baccalaureate degree pilot program.
- Board Policy 5020 (formerly BP 5015), Non-Resident Tuition, spells out circumstances under which non-resident tuition can be waived. (A current policy with the same number, BP 5020, Instructional and Other Materials and Use Fees, is being proposed for retirement and its provisions incorporated into an administrative procedure.)

In response to a question from Trustee **Bruce Swenson**, Chancellor Thor confirmed that the California Community Colleges’ Board of Governors (BOG) discussed raising the \$10 per unit auditing fee to generate revenue that could help districts meet the needs of local residents affected by changes in course repeatability rules. However, she said, the BOG chose not to make it part of the legislative agenda this year. The district does not receive state apportionment funding for students who audit classes.

Measure C bond refunding

After discussing attorney and bond counsel fees, the board authorized the possible refinancing of up to \$110 million in outstanding Measure C general obligation bonds that currently are due in 2017. If the bonds can be refunded at a lower interest rate, as expected, it would benefit local taxpayers by lowering the tax rate for repaying the bond debt. With historically low interest rates in the current market, refunding of \$86.5 million of bonds, for example, could reduce debt service costs to taxpayers by \$526,000 a year, or \$8.6 million through 2031. This would result in an annual savings to individual taxpayers of 25 cents per \$100,000 of assessed property value. Because tax-exempt interest rates have been volatile, the board allowed a six-month window for possible refunding of the bonds.

HUMAN RESOURCES REPORT

Administrator positions

The board approved employment of **Vinita Bali** as dean of international student programs serving both Foothill and De Anza, effective May 1, and ratified **Sheila White-Daniels** as

dean of counseling & student success at De Anza, effective April 1. Trustees approved creation of a new Central Services position, manager of energy systems.

Faculty employment

Trustees approved employment of three mathematics instructors at De Anza, **Cheryl Balm** and **Amanda Lien**, both effective Sept. 17, and **Erik Houser**, effective April 7.

The board approved temporary employment for the following faculty at Foothill, **Eleazar Jimenez**, interim Puente counselor effective April 6; **Laurence Lew**, business instructor; **Steven McGriff**, teacher-in-residence, effective July 1; **Matthew Stanley**, kinesiology/physical education instructor, effective April 6; and at De Anza, **Erick Aragon**, part-time counselor, effective Sept. 1; **Michael Johnson**, training specialist in DSPS, effective July 1; and **Hung Nguyen**, counselor, effective Aug. 1.

Professional development leaves

The board approved PDLs for the following faculty, at Foothill, **Janis Berman**, Theatre Arts instructor, and at De Anza, **Robert Alexander**, counselor; **Maria Marin**, ESL instructor; and **Rebecca Sherwood**, nursing.

Classified employment

Trustees approved or ratified employment of the following employees: at Foothill, **Elizabeth Leiserson**, research analyst in counseling, effective March 23; at De Anza, **John Struve**, lead food service executive chef, effective April 6, and **Laura Watson**, executive assistant in Student Services, effective March 16; and in Central Services, **Peter Lassa**, environmental specialist, effective March 19; **Rodolfo Lea**, grounds gardener I, effective March 2; and **Deepa Prasad**, project analyst in ETS, effective Feb. 23.

Classified promotions

The board ratified promotions for Foothill's **Craig Gawlick** to campus supervisor of the Foothill-De Anza Education Center, effective March 15, and De Anza's **Abdul Ghamrawi** to automotive technician, effective April 1, and **Jacqueline Ramos** and **McTate Stroman III** to financial aid outreach assistants, effective April 1.

Faculty & staff retirements

The board approved and ratified the retirement of **Maureen Chenoweth**, Transfer Center program coordinator at Foothill, effective June 30 after more than 19 years; and **Olivia Patlan**, senior administrative assistant in counseling at De Anza, effective March 20 after more than 24 years.

New classified positions

Trustees approved creation of three new positions – instructional designer for Foothill Online Learning, research analyst in Academic Services at De Anza, and database programmer analyst for ETS in Central Services.

BOARD REPORTS

Audit & Finance Committee report

Trustee **Betsy Bechtel** reported on a recent meeting of the board's Audit & Finance Committee. She thanked **Hector Quinonez**, district executive director of fiscal services,

for compiling the annual fiscal self-assessment showing where the district stands financially. She said committee members discussed the additional funds being used to support enrollment growth and requested information about the effectiveness of how those dollars are being spent.

Foundation board report

Trustee **Joan Barram** reported on a recent meeting of the Foothill-De Anza Foundation Board of Directors. She said the meeting included an excellent presentation on equity by **Veronica Neal**, director of equity, social justice and multicultural education at De Anza. The foundation board is focusing its fundraising efforts on student success, equity and opportunity.

REPORTS & HEARINGS OF ITEMS NOT ON THE AGENDA

(Board members cannot discuss items that are not placed in advance on the agenda.)

President's comments

De Anza President **Brian Murphy** reported that the women's tennis team is the 2015 Coast Conference co-champion and that De Anza players won both the Coast Conference singles and doubles championships.

Foothill President **Judy Miner** reported that the PSME Center provided 1,900 students with tutoring and other support services during the winter quarter, a 21 percent gain in over last year, which she attributed to extended evening and Saturday hours. She noted that the first day of the spring quarter showed the college with a 2 percent enrollment gain and thanked the board for supporting the hiring of additional full-time faculty in academic areas showing the greatest enrollment growth. She suggested that the addition of new curriculum and additional course sections in areas of high demand may be responsible for the enrollment bump.

Chancellor's comments

Chancellor **Linda Thor** reported that she will be part of a panel next week that is presenting on "The Community College Baccalaureate: A New Frontier" at the annual conference of the American Association of Community Colleges, where she'll attend a farewell luncheon recognizing community college leaders who are retiring.

Board reports

Trustee **Joan Barram** reported on attending several recent events – the Microsoft-Krause Center for Innovation awards dinner recognizing exemplary teacher-student projects that integrate technology; the Environmental Horticulture & Design program's spring plant sale at Foothill; and a town hall meeting on regional workforce needs co-sponsored by the state Chancellor's Office and the Silicon Valley Leadership Group.

Trustee **Betsy Bechtel** complimented the Foothill Commission on its winter musical fundraiser for the Theatre Arts Department. Board President **Pearl Cheng** reported on speaking to a broad cross-section of students about her career at NASA at a Leadership Lunch sponsored by Foothill's Division of Physical Sciences, Mathematics and Engineering.

Trustee **Laura Casas** reported on attending the Los Altos Community Foundation's annual awards dinner. Among the honorees was super-volunteer **Ron Labetich**, who has led efforts by the Rotary Club of Los Altos to support student veterans and the Veterans

Resource Center at Foothill. She also commented on her positive impression of **Tess Chandler**, the new executive director of the Foothill-De Anza Foundation.

NEXT MEETING

The next regularly scheduled meeting of the Board of Trustees is Monday, May 4, at 6 p.m. in the Toyon Room in the Campus Center at Foothill College. The Toyon Room is the board's new meeting location until further notice.

Agenda: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

Agendas generally are posted 72 hours in advance. Please check the agenda to verify the time and location of the meeting.

BOARD HIGHLIGHTS

Board Highlights is designed to communicate board meeting news to faculty and staff across the district. These are not the official minutes. Please contact Becky Bartindale at bartindalebecky@fhda.edu or (650) 949-6107 with comments or questions about *Board Highlights*.

Minutes: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

Find approved minutes by meeting date under the "Meetings" tab. Minutes are typically approved at the next board meeting. For questions about minutes, please contact Paula Norsell, assistant to the chancellor, at (650) 949-6106 or norsellpaula@fhda.edu.