

### Board meeting of May 4, 2015

## SOME HEADLINES

### Trustees considered or approved:

- Employee compensation agreements
- Progress report on new district offices
- New transfer degrees at De Anza
- Associated Students budgets for both colleges
- New hires, appointments, promotions & retirements

**Agenda & backup material:** <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

*To access supporting documents for items on the agenda, visit the BoardDocs website using the link above. Under the Meetings tab, click on the meeting of May 4, 2015, then click on "View the Agenda." Supporting documents are included as attachments to the item.*

## BOARD REPORTS

### Recognition of student trustees

Saying what a pleasure it's been to work with them, Chancellor **Linda Thor** thanked the outgoing student trustees, Foothill's **Evelynn Chun** and De Anza's **Melissa Epps**, for representing students, the colleges and the district so professionally over the past year. Melissa will continue at De Anza for another year and Evelyn will transfer to UC Berkeley, UCLA or USC.

Melissa said she was surprised at how much she got out of the student trustee experience and was honored to serve on the board. Evelyn expressed gratitude for the opportunity to serve as a student trustee and the guidance she received. On behalf of the board, President **Pearl Cheng** thanked the students for always being well prepared and wished them well.

### Statewide trustees board report

Trustee **Laura Casas**, who serves on the Trustee Board of the Community College League of California, reported on discussions at CCLC's annual Trustees Conference about the Common Assessment Initiative and the California Acceleration Project, which she said has dramatically improved student success in developmental math and English classes at participating community colleges. She also commented on the League's support for AB 200, by Assembly Member **Luis Alejo**, which would increase the number of competitive Cal Grant awards from 22,500 to 100,000, benefitting community college students.

## INFORMATION & ACTION ITEMS

### Employee compensation agreements

The board approved compensation settlements with five employee groups: the Administrative Management Association, Association of Classified Employees, California School Employees Association, Confidential Group, and Executive Administrators. The changes, including cost-of-living increases and retroactive pay, will appear in June paychecks. The 2.5% COLA for all five groups is retroactive to July 1, 2014.

### Progress on new district offices

After a presentation by architect **Bill Blessing** of Ratcliff Architects, board members indicated satisfaction with the design progress for the new district offices on Lot 7 across from the fire station at Foothill College. Changes were made in response to trustees' comments at the last review and to reduce construction costs.

Most of the design changes affected the smaller of two buildings, which will house the district boardroom and connect to the larger office building by a covered walkway. Instead of using a screen wall to create a sense of symmetry around the irregularly shaped smaller building – a feature that some trustees disliked – the screening has been replaced with a wall containing windows, reflecting the board's desire for transparency. More windows also were added to the boardroom. The smaller multifunction building can be used for a variety of meetings and other events with spillover onto an adjacent patio. Unlike the old district office building, members of the public will not have to wander through employee work areas to reach the boardroom.

The office building will have a sloped metal roof in a color that is harmonious with the natural environment. Office workspaces surround a core in the middle that houses an elevator and restrooms. The building will have shared spaces for common functions such as filing and copying. Landscaping will emphasize drought-tolerant native plants.

The architectural firm is working with the contractor to assure "constructability." A representative of Swinerton Builders reported on some of the budget-driven design changes. Trustees asked questions about possible noise with a metal roof, location and insulation of restrooms, the energy efficiency of glass, cleaning and maintenance issues and sustainability of building materials.

Foothill dental hygiene instructor **Ken Horowitz** urged the board not to use Measure C funds to build the new district offices and questioned the cost of the project. Board President **Pearl Cheng** said that building new district offices in lieu of a new ETS office building and no-longer-needed data center is a permissible use of bond funds, and that the board is moving forward on the advice of legal counsel. Trustee **Betsy Bechtel** said the new district offices will allow the Foothill-De Anza Foundation to move out of a red-tagged, seismically unsafe building and bring the purchasing department together with related departments. She noted that bids for construction of the ETS offices/data center had increased to about \$18 million, well beyond the initial budget. Vice Chancellor **Kevin McElroy** said he believes the public understands that providing facilities for administrative support is part of supporting the education of students.

### Classified Appreciation Week

Board President **Pearl Cheng** read a resolution declaring May 17-23 Classified Appreciation Week and thanked classified staff members for all they do.

## Associated Students' budgets

Student government leaders from Foothill and De Anza presented their budgets for 2015-16, which the board approved with compliments on the presentations. "You are terrific and make us proud every day," board President Pearl Cheng told the students.

Student body President **Josh Rosales** and the budget team for the Associated Students of Foothill College (ASFC) reviewed details of the \$681,983 budget and the wide range of activities, events and programs it funds at the college. Owl card sales account for about 88 percent of the projected revenue and about 10 percent comes from ASFC business operations, including the Design Center, Smart Shop and movie ticket sales.

Some 40 percent of the ASFC budget goes to fund college services and college life programs. Among the dozens of college services slated to receive support from the ASFC are library textbook reserve, Pass the Torch tutoring, Medical Brigades to Honduras, and Fund the Future to India, a project to alleviate global poverty through microloans and donations. Among many campus life activities the ASFC supports are Heritage Months, the dental hygiene clinic, new student orientation and what was formerly called International Night, now the Global Gala.

De Anza Associated Student Body (DASB) Finance Chair **Rhea Goveas** introduced members of the budget team. She said they visited nearly 90 programs to understand their needs as the DASB considered allocations from its nearly \$1.4 million budget, funded largely through the sale of DASB cards and flea market operations.

Fully 25 percent of the DASB budget goes to supporting college life, ensuring that students have a well-rounded experience at De Anza, she said. Almost 40 percent is spent on college services that ensure equitable access to programs that support student success, such as the Gender & Sexuality Center, iLEAD!, Math Performance Success, Puente, Sankofa Scholars, textbook programs and the Tutorial Center. Ten percent of the budget is earmarked to support needs in the college's academic divisions.

De Anza President **Brian Murphy** thanked the students and **John Cognetta**, coordinator of student activities, noting the deep and thoughtful discussions during the budget process.

## Celebrity Forum contracts

Trustees approved three contracts for Celebrity Forum's 2015-16 season – with comedian and political commentator **Bill Maher**, journalist **Katie Couric**, and a joint appearance by former Republican congresswoman and presidential candidate **Michele Bachmann** and political analyst and Democratic National Committee operative **Donna Brazile**, who ran Al Gore's 2000 presidential campaign. Since its founding in 1968, Celebrity Forum has been solely self-supporting through ticket sales.

## Independent contractor agreements

For international student recruitment through June 2016, the board approved an independent contractor agreement with retired Foothill dean **George Beers**, doing business as Global Enroll, and extended an independent contractor agreement with **Gregory Barattini**, who has successfully represented the district internationally for the past seven years. The board ratified an independent contractor agreement with retired Foothill dean **Peter Murray** to support the opening of the Foothill-De Anza Education Center in Sunnyvale with needs analysis and outreach to neighboring business and potential partners, consultation regarding scheduling of classes, and oversight of the building process.

## New transfer degrees

The board approved two new associate degrees for transfer at De Anza, in computer science and journalism.

## Board policy revisions

Trustees approved revisions to the following board policies:

- Board Policy 4070 (formerly BP 5002), Auditing and Auditing Fees, was revised to align with district practices.
- Board Policy 5030, Fees (formerly BP 3123, 3125.5, 5010 and 5030), includes new language related to the district's participation in the baccalaureate degree pilot program.
- Board Policy 5020 (formerly BP 5015), Non-Resident Tuition, spells out circumstances under which non-resident tuition can be waived.

The board voted to retire an older policy, the former BP 5020, Instructional and Other Materials and Use Fees. Its provisions have been incorporated into a new administrative procedure, AP 5031, Instructional Materials Fees.

## Regional public safety communications system

The board approved a memorandum of understanding for participation in a Joint Powers Authority to support a new interoperable radio system that will enable reliable communications with all other public safety agencies in Santa Clara County. The MOU is with the Silicon Valley Regional Interoperable Authority for provision and operation of a new 700 MHz radio infrastructure for use by public safety agencies in Santa Clara County.

## HUMAN RESOURCES REPORT

### Administrative appointments

Trustees approved the appointment of **Victor Tam** as dean of the Physical Sciences, Engineering & Mathematics Division at Foothill, effective July 1, 2015, and ratified the appointment of **Tim Mechikoff** as associate director of facilities and operations in Central Services, effective April 1.

The board approved the interim appointment of **Barbara Illowsky**, De Anza mathematics instructor, to the categorically funded position of dean of basic skills and open educational resources for the Online Education Initiative through June 30, 2016. Trustees extended the interim appointment of **Elvia Herrera** as assistant director of the Family Engagement Institute at Foothill through June 30, 2015.

### Faculty employment

Trustees approved employment of two new faculty members – **Anne Frazier Kingsley** in Language Arts at Foothill and **Kimberly Vinall** in Intercultural/International Studies at De Anza, both effective Sept. 17.

### Professional Development Leaves

The board approved a PDL for **Pauline Wethington**, a counselor at De Anza.

### Classified employment

Trustees approved or ratified employment of the following employees: at De Anza, **Vincent Blackhawk Aamodt** as multimedia producer in the Office of Communications,

**Elizabeth Digiulio** as massage therapy assistant in Physical Education, and **Nubia Sanchez** as outreach assistant in Student Services; and in Central Services, **Joshua Huerta** as custodian I in Operations.

### Classified promotions

The board ratified promotions for two Central Services employees – **Carol Skoog** to lead district financial analyst in Business Services and **Jerrick Woo** to Business Continuity Group supervisor in ETS.

### Faculty & staff retirements

The board approved or ratified the retirements of the following employees – at Foothill, English instructor **Kim Wolterbeek** after 26 years, effective June 26 under Article 19 of the Faculty Association agreement, and graduation and evaluation coordinator **Stephanie Franco** after 20 years, effective May 1.

### Professional Growth Awards

The board approved growth awards for the following classified employees – at Foothill, division administrative assistant **Susan Edman**, enrollment services specialist **Hao Pham**, instructional computer lab administrator **Mario Ramos**, instructional associate **Julie Riggins**, and campus facilities rental coordinator **Susan Traynor**; at De Anza, web support technician **Lawrence Ching**, curriculum coordinator **Mary Clark-Tillman**, instructional designer **David Garrido**, executive assistant **Pippa Gibson**, division administrative assistant **Cathleen Monsell**, administrative assistant **Karen Oeh**, and program coordinator **Janny Thai**; and in Central Services, systems & network programmer **Christopher Dubeau**, senior buyer **Annette Perez**, computer project coordinator **Irma Rodarte**, workstation & systems support technician **David Tran**, and network engineer **Paul Zink**.

### New administrative positions

Trustees approved creation of two new categorically funded positions associated with the Online Education Initiative – director of communications and outreach and dean of basic skills and open educational resources.

### New classified positions

The board approved three new positions at Foothill – a senior program coordinator position in Student Services and two program coordinator II positions, one for the Foothill-De Anza Education Center and one in Counseling & Student Success.

## REPORTS & HEARINGS OF ITEMS NOT ON THE AGENDA

*(Board members cannot discuss items that are not placed in advance on the agenda.)*

### Public comments

Foothill dental hygiene instructor **Ken Horowitz** asked the board to reconsider its approval of using Measure C funds to build new district offices. He contends that the law doesn't give the board flexibility in deciding which projects to build, even if circumstances change, and that the project wasn't specifically approved by Measure C voters. **Terry Terman** urged caution in collaborating with the Santa Clara Valley Transportation Authority on the Flint Center garage, saying the agency is proceeding with bus rapid transit lanes on El Camino Real despite cities' objections.

### Student comments

DASB President **Julia Malakiman** reported that Moveable Feast food trucks have

returned to De Anza on Friday nights from 5-9 p.m. She said she expects eight to 10 trucks every Friday, plus live music.

### President's comments

President **Brian Murphy** noted that De Anza's badminton team reached the state championship playoffs for the third year in a row. He reported on the visit to campus last month of **Jill Biden**, wife of the vice president of the United States and a community college English instructor at Northern Virginia Community College. Dr. Biden met with students, visited a classroom and wrote about her experience on the White House blog (<https://www.whitehouse.gov/blog/2015/04/10/its-students>). Although usually skeptical about college rankings, President Murphy said he was making an exception for EDSmart's recent rankings of De Anza as California's top large college and Foothill as the state's top medium-size college for transfer and graduation (<http://www.edsmart.org/top-community-colleges-california/>). He said that none of the other colleges in the rankings came close to Foothill and De Anza's graduation and transfer rates.

Vice President **Bernata Slater**, sitting in for Foothill President **Judy Miner**, reported that Foothill-De Anza Foundation board member **Peter Landsberger** and **John Mummert**, Foothill's vice president of workforce development, participated in a Workforce Education Summit sponsored by the Silicon Valley Chamber of Commerce.

### Chancellor's comments

Chancellor **Linda Thor** reported that Vice Chancellor **Joe Moreau** has been selected as a finalist for a Chief Information Officer of the Year Award from the Silicon Valley Business Journal. He was nominated in two categories – innovation/transformation and community champions – for his work with the Online Education Initiative. Winners will be announced at an awards ceremony June 18 and finalists will be profiled in the Business Journal.

### Board comments

Trustee **Bruce Swenson** reported on a memorial service for Los Altos resident **Bob Grimm** that several trustees attended at The Tech Museum of Innovation. He commented on Mr. Grimm's many contributions to Foothill-De Anza and organizations throughout Silicon Valley, including helping to bring The Tech Museum to life. Trustee **Betsy Bechtel** noted that Mr. Grimm served as treasurer for Foothill-De Anza bond measure and parcel tax campaigns and Trustee **Laura Casas** commented on his practice of funding scholarships for elementary school children so they could visit The Tech. Board President **Pearl Cheng** called Mr. Grimm "a very special person with traits we can all aspire to."

De Anza Student Trustee **Melissa Epps** reported on the well-attended Funding Our Future event at De Anza, which featured two student panelists, **Priyanka Amin-Patel** and **Karla X. Navarro**, and two legislators, Senator **Jim Beall** and Assembly Member **Evan Low**, a De Anza graduate. Foothill Student Trustee **Evelynn Chun** reported on attending a recent honors symposium at Stanford University where community college students presented their research.

Trustee **Joan Barram** reported on representing the district at a Meet Our Elected Officials event sponsored by the Los Altos-Mountain View League of Women Voters. She commented on what she learned from other elected officials who spoke, including Assembly member Rich Gordon and representatives of the Santa Clara Valley Water District and the Mountain View Whisman and Los Altos school districts.

## **NEXT MEETING**

The next regularly scheduled meeting of the Board of Trustees is Monday, June 15, at 6 p.m. in the Toyon Room in the Campus Center at Foothill College. The Toyon Room is the board's temporary meeting location until further notice.

**Agenda:** <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

Agendas generally are posted 72 hours in advance. Please check the agenda to verify the time and location of the meeting.

## **BOARD HIGHLIGHTS**

*Board Highlights* is intended to communicate board meeting news to faculty and staff across the district. These are not the official minutes. Please contact Becky Bartindale at [bartindalebecky@fhda.edu](mailto:bartindalebecky@fhda.edu) or (650) 949-6107 with comments or questions about *Board Highlights*.

**Minutes:** <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

Find approved minutes by meeting date under the "Meetings" tab. Minutes are typically approved at the next board meeting. For questions about minutes, please contact Paula Norsell, assistant to the chancellor, at (650) 949-6106 or [norsellpaula@fhda.edu](mailto:norsellpaula@fhda.edu).