



FOOTHILL-DE ANZA
Community College District

BOARD HIGHLIGHTS

Joan Barram Betsy Bechtel Laura Casas Pearl Cheng Bruce Swenson Courtney Cooper Elias Kamal

Board meeting of Oct. 3, 2016

SOME HEADLINES

Trustees considered or approved:

- Financing plan for the Flint Center garage
- Expansion of De Anza bus service
- Administrative appointments
- New positions, new hires and promotions

Agenda & backup material: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

To access supporting documents for items on the agenda, visit the BoardDocs website using the link above. Under the Meetings tab, click on the meeting of Oct. 3, 2016, then click on "View the Agenda." Supporting documents are included as attachments to the item.

BOARD REPORTS

Foundation board report

Trustee **Betsy Bechtel** reported that about 100 people attended a recent Foothill-De Anza Foundation fundraising event for the Vasconcellos Institute for Democracy in Action with guest speaker **Martha Kanter**, a former U.S. undersecretary of education and district chancellor. Trustee Bechtel noted that an upcoming foundation event, Giving Tuesday on Nov. 29, provides a platform for programs and their advocates to raise funds from within their networks of friends. She reported the foundation has a new board member, **Shayamoli Banerjee**.

INFORMATION & ACTION ITEMS

International travel

Consistent with board policy, trustees reviewed international travel requests approved by the chancellor for the following individuals: At Foothill, music instructor **Mark Anderson** for travel to Barcelona, Spain, for the Campus Abroad Program, funded by the American Institute for Foreign Study; and mathematics instructor **Young Hee Park Lee**, for travel to South Korea to attend the 2016 International Conference of the Korean Society of Mathematical Education, funded by the college's mathematics department.

New training tool for De Anza

Trustees approved an agreement that will give students in De Anza's Design & Manufacturing Technologies Program access to a UMC750SS 5 Axis machine to learn the latest in machine technology. The manufacturer, HAAS Automation, is loaning it to the college for at least two years because of the program's associations with Silicon Valley companies and reputation for advanced instruction. The UMC750SS 5 Axis is valued at \$203,000 and only six are available in U.S. educational institutions. About 30 of the machines are being used by companies within a 30-mile radius of De Anza, according to HAAS, and those companies need qualified employees to operate them. In exchange for the opportunity to train students on the machine, De Anza agreed to allow tours of the Design & Manufacturing Program's facilities and use of its name in publicity. The college will have an option to purchase the machine at a negotiated price when the loan period is up.

Expansion of bus stop on Stelling

With one addition to the agreement language, the board approved granting a 30-year easement to the Santa Clara Valley Transportation Authority to extend the bus "duck out" on Stelling Road near Stevens Creek Boulevard to support a rapid transit bus line. The new Rapid 523 line will run every 10 minutes between De Anza and the Berryessa BART Station. The expanded bus stop will be developed by VTA without use of college funds. Five trees will be removed and replaced with other landscaping. The college also will get an improved pedestrian walkway and enhanced waiting area as part of the project. Trustee **Bruce Swenson** asked that language be added to the agreement so that the easement would be discontinued if the VTA discontinues service to the bus stop.

Audit & Finance community membership

Vice Chancellor Kevin McElroy briefed trustees on the process for recruiting and selecting two new community members to serve on the board's Audit & Finance Committee starting in January. The committee is made up of two trustees and four members of the public. He said the district also is seeking four volunteers to serve on its Measure C Citizens Bond Oversight Committee.

Reduction in classified service

Trustees approved the elimination of a vacant health services assistant position at De Anza due to reorganization.

Flint garage financing plan

Vice Chancellor of Business Services **Kevin McElroy** briefed the board on the district's intent to sell certificates of participation (COPs) to help fund renovation of the Flint Center garage. McElroy said he is recommending that the district finance the \$30 million project with \$3.75 million in funds from Measure C, \$4.25 million from budget reserves, and \$22 million from the sale of COPs, a form of long-term debt. Previously, the district had proposed taking almost twice as much funding for the project from budget reserves.

Under COP financing, the district agrees to lease a building – in this case, the Media and Learning Center at De Anza – to the Foothill-De Anza Financing Corporation, whose board is made up of members of the Board of Trustees. The flow of lease revenue to the financing

corporation over 25 years is used to pay off the COP investors. The district has financed other capital projects over the years with COPs and other lease financings.

To take advantage of lower interest rates, the 2016 sale of COPs would include the refinancing of two existing lease obligations, saving the district an estimated \$1.3 million over the next five years. The COPs sale would be structured so the district would not have to start making payments on the new debt until 2019. A new district bond measure possibly could be used to retire the new debt, but even if that didn't happen, the district's annual general fund debt payments from 2022 through 2041 would be about \$1 million less than the district is paying today, McElroy said. He said the financing plan has the advantage of preserving more of the district's cash reserves.

Faculty Association President **Rich Hansen** said he is pleased to see the use of general fund investment in the project reduced so that general fund dollars are available for other uses. He asked whether state funding for scheduled maintenance could be used to help pay for the project.

In response to questions from trustees, Vice Chancellor McElroy said that the \$30 million estimated project cost includes about \$21.5 million for construction plus soft costs such as engineering and parking mitigation. He said the life of the retrofitted garage would be 20-25 years.

HUMAN RESOURCES REPORT

Administrative appointments

The board ratified the appointments of **Andrew LaManque** as interim vice president of instruction at Foothill through June 30, **Lorrie Ranck** as interim associate vice president of instruction at De Anza through Dec. 31, and **Randy Bryant** as acting dean of the Division of Business, Computer Science and Applied Technology at De Anza through June 30. Trustees also ratified a reclassification and title change, effective Sept. 1, for **Jorge Rodriguez** as the district's manager of operations.

New faculty positions

The board ratified creation of two new categorically funded counseling positions in the Math Performance Success Program at De Anza.

New faculty employment

Trustees ratified the employment at De Anza of **Gail Ann Rudolla** as a learning disabilities specialist and **Andrew Stoddard** as an instructor in Business, Computer Science and Applied Technology. The board ratified temporary employment at Foothill for Language Arts instructor **Lisa Collato** and at De Anza for Puente counselor **Yolanda Johnson** and Language Arts instructor **Rachel Lancaster**, all through June 30, 2017.

Classified employment

The board ratified employment of **Catalina Rodriguez** as enrollment services specialist at Foothill.

New classified positions

The board approved creation of a new categorically funded classified position, program coordinator I in Physical Sciences, Mathematics and Engineering at De Anza.

Classified promotions

Trustees ratified the promotions at Foothill of **Katherine Fortune** to senior administrative assistant in Student Affairs and Activities and **Thanh Tran** to enrollment services specialist.

Classified retirements

The board accepted the retirement of De Anza grounds gardener III **Reyes Hernandez**, effective Oct. 28 after almost 20 years.

REPORTS & HEARINGS OF ITEMS NOT ON THE AGENDA

(Board members cannot discuss items that are not placed in advance on the agenda.)

Presidents' comments

De Anza President **Brian Murphy** reported on campus efforts to reduce textbook costs. These include using free or open-source course materials in almost 70 courses, saving students approximately \$200,000 a quarter; making two-thirds of textbooks available through the bookstore's rental program, saving students about \$250,000; and offering students a one-day, 10 percent discount, resulting in \$150,000 in cost savings.

He noted that enrollments at both colleges are "soft" with De Anza down 5 percent from the previous year. He said the college had anticipated some decline because of the Flint Center garage renovation and the need to make course scheduling changes based on parking availability. He said De Anza expects to pick up additional enrollments before the census date. He attributed the college's first drop in international student enrollment in five years in part to the "toxic racism" of the presidential campaign, which he said has increased parents' anxiety about sending children to school in the United States. Extensive analysis of contributing factors to the decline is under way, he said.

He said the "drop and go" parking for De Anza students has been very successful and that it appears that students are figuring out how to adjust to the changes.

Foothill President **Thuy Nguyen** reported that Foothill was down 2.76 percent but said she also expects the college to gain new enrollments before the census date, which is the benchmark for state funding. She said enrollment at the Sunnyvale Center is strong, particularly in the evening, and that new-student enrollment has increased. The college already has planned for some late-starting classes this fall and is digging into enrollment data to guide future actions. Among the challenges, she said, is UC's effort to increase resident enrollment by 12 percent, which could be drawing students away from Foothill. (Vice Chancellor **Kevin McElroy** reported that community college business officers throughout Northern California report either soft or flat enrollments of 2-6 percent down. He said one common explanation is that when the economy is doing well, students find jobs and don't enroll as much.)

In response to a question from Trustee **Bruce Swenson**, President Nguyen said there is some evidence that a large group of Foothill students are taking classes at both the main campus and the Sunnyvale Center. She said it's not clear yet whether they are picking up additional classes at the center that they otherwise wouldn't have taken or whether they would have taken them anyway, but at the main campus. President Murphy said it appears that De Anza students using the education center are taking a single class there and continuing their enrollment at De Anza, possibly because they couldn't find a course on the main campus to fit their schedules. Addressing concerns that the education center might

siphon students from the campuses, President Nguyen suggested a tolerant approach in the first year for students exploring the center and spreading the word about it.

President Nguyen reported on plans for an Oct. 5 town hall featuring U.S. Rep. **Anna Eshoo** and Santa Clara County Supervisor **Joe Simitian**, hosted by the student government for Political Awareness Day. The following day she said she would present an overview on faculty diversity at a legislative oversight hearing at San Jose State University. She noted Foothill and De Anza have both received \$10,000 mini-grants to promote voter registration.

On behalf of Chancellor **Judy Miner**, who was traveling, President Nguyen presented a letter to Vice President of Finance & Administrative Services **Bernata Slater**, who has accepted a job as chief financial officer of San Mateo County Community College District starting Oct. 21. The letter noted the personal qualities of integrity, dedication, patience, and loyalty that have endeared her to so many over 21 years with the district, and cited two defining Bernata Slater lines which she said "capture what makes you once of the best chief business officers in the state." The lines are "I'm just doing my job" and "It's for the students." Ms. Slater thanked her many wonderful colleagues and mentors in the district. "I am leaving a piece of my heart here," she said.

Board comments

On behalf of the board, President **Joan Barram** thanked **Bernata Slater** for always doing the best job for the district. Trustee **Pearl Cheng** expressed appreciation for her great professionalism and Trustee **Bruce Swenson** noted that her talent and commitment to the welfare of the district were apparent from the start. Trustee **Laura Casas** said she always appreciated Ms. Slater's positive attitude and love of students. Trustee **Betsy Bechtel** seconded all the comments.

De Anza student Trustee **Elias Kamal** reported that he participated on a student panel that addressed new faculty, welcoming them to De Anza and encouraging them to relate to students on a personal, social and emotional level. He spoke about the focus at De Anza's Opening Day on civic engagement and getting out the vote. Drop-and-go parking has been fast and professional, he said. He added that student leaders are promoting transportation alternatives such as EcoPass and bike rentals to complement the excellent work being done by the Office of Communications in keeping students informed about parking options.

Foothill Student Trustee **Courtney Cooper** reported on Welcome Week activities and plans for Political Awareness Day. She noted that Foothill is one of only 25 schools to receive a \$10,000 student engagement impact grant. She said that administrators, teachers and counselors attended the breakout session she led at District Opening Day and that many faculty members were not aware of some of the campus resources available to students, such as emergency grants, a meditation and prayer room, and an expanded food bank being operated in partnership with Second Harvest Food Bank. She said the opening of fall quarter classes at Sunnyvale was very successful. She commented that some students seemed confused about whether their classes were scheduled at the Sunnyvale Center or the main campus.

Trustee **Laura Casas** reported on a recent meeting of the Trustee Board of the Community College League of California, covering issues including the California Community Colleges 2017-18 budget request and legislation from the recently concluded legislative session that will impact community colleges, including dual enrollment and online education resources. She said a bill that would allow homeless students access to showers without having to take

a PE class had been narrowed to certain windows of time to make it more cost effective for the colleges.

NEXT MEETING

The next regularly scheduled meeting of the Board of Trustees is Monday, Nov. 7, at 6 p.m. in the Toyon Room of the Foothill College Campus Center, which is the board's regular meeting location until further notice.

Agenda: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

Agendas generally are posted 72 hours in advance. Please check the agenda to verify the time and location of the meeting.

BOARD HIGHLIGHTS

Board Highlights is intended to communicate board meeting news to faculty and staff across the district. These are not the official minutes. Please contact Becky Bartindale at bartindalebecky@fhda.edu or (650) 949-6107 with comments or questions about *Board Highlights*.

Minutes: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

Find approved minutes by meeting date under the "Meetings" tab. Minutes are typically approved at the next board meeting. For questions about minutes, please contact Paula Norsell, assistant to the chancellor, at (650) 949-6106 or norsellpaula@fhda.edu.