



Board of Trustees Joan Barram · Betsy Bechtel · Laura Casas · Pearl Cheng · Bruce Swenson · Arjun Gadkari · Alexander Park

Board meeting of Dec. 7, 2015

SOME HEADLINES

Trustees approved or considered:

- The election of officers for 2016
- A scheduling system upgrade for the colleges
- An increase in De Anza's student body fee
- Accepting a \$1 million gift and naming opportunity
- Increases in the student salary schedule
- New appointments, employment, promotions, retirements and awards

Agenda & backup material: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

To access supporting documents for items on the agenda, visit the BoardDocs website using the link above. Under the Meetings tab, click on the meeting of Dec. 7, 2015, and then click on "View the Agenda." Supporting documents are included as attachments to the items.

ANNUAL ORGANIZATIONAL MEETING

Election of officers

Trustees unanimously elected Trustee **Joan Barram** as president and Trustee **Laura Casas** as vice president of the Board of Trustees. Chancellor **Judy Miner** presented outgoing president **Pearl Cheng** with a certificate of recognition and thanked her for always working on behalf of students and giving her all, 24/7. Trustee **Bruce Swenson** thanked Trustee Cheng for successfully leading the board on one of its most important tasks, selecting a new chancellor.

Committee appointments

Board President **Joan Barram** made the following appointments: Trustees **Bruce Swenson** and **Laura Casas** to serve on the board's Audit & Finance Committee, with Trustee Swenson chairing the committee; Trustees **Betsy Bechtel** and **Pearl Cheng** to serve as liaisons to the Foothill-De Anza Foundation's Board of Directors; and Trustees Swenson and Bechtel to serve on the Trustee Scholarship Committee. President Barram said she would act as the board's representative on the county election committee.

BOARD REPORTS

Audit & finance

Trustee **Betsy Bechtel** reported on a recent meeting of the district's Audit & Finance Committee, which is made up of four community members and two trustees. She

said the annual audit report has been postponed until January so the district can meet a new requirement that its PERS and STRS contributions be listed as liabilities.

Trustee board

Trustee **Laura Casas** reported on a recent meeting of the statewide Trustees Board of the Community College League of California. She provided updates on two bills signed by the governor – AB 288, covering dual enrollment of high school students in community colleges, and AB 798, the College Textbook Affordability Act, which aims to reduce textbook costs by encouraging faculty to adopt lower cost, high-quality open educational resources. She also provided statistics about the wave of impending retirements of community college CEOs and spoke about the need for professional development to prepare replacements.

INFORMATION & ACTION ITEMS

New scheduling system

Trustees approved a three-year, \$127,000 contract with CollegeNet to upgrade from the Resource 25 software the colleges have used for scheduling for many years to the company's new cloud-based 25Live scheduling system. The scheduling system is used for such things as producing quarterly class schedules, generating room-use reports, tracking building renovation and maintenance, tracking room features and inventory, and reserving rooms for office hours, class-related events, student clubs and events, and room rentals for external organizations. Funding comes from the colleges.

In response to questions from Trustee **Laura Casas** and De Anza Student Trustee **Arjun Gadkari**, Vice Chancellor of Technology **Joe Moreau** said the colleges have been happy with the CollegeNet product for many years and saw no reason to switch vendors, and that the new 25Live system should make it easier for everyone, including students, to book space.

De Anza student fee increase

In keeping with a vote by De Anza's student senate, the board approved an increase in the De Anza Associated Student Body membership fee from \$9 to \$10 per quarter for 2016-17. This brings the De Anza fee to parity with Foothill's. The DASB will use the additional revenue to cover inflationary costs of programs that student government has traditionally funded and to make up for declines in De Anza Flea Market revenue and the leveling off of income from DASB membership fees. The last fee increase was in 2011-12, when the DASB membership fee went from \$6 to \$9 per quarter.

Gift and renaming

Trustees approved acceptance of a \$1 million gift from the Gene Haas Foundation to expand facilities used by De Anza's Design and Manufacturing Technologies Department. The department encompasses computer-aided design (CAD), computer aided manufacturing (CAM), computer numerical control (CNC) and manufacturing technology. The gift will pay for converting two classrooms in the E2 building into a CNC lab and a lecture/computer lab. The additional lab space will allow for installation of additional machines and computers, increasing the program's capacity. The department currently has an annual enrollment of about 1,500 students and offers four certificates and three degrees. As part of the gift agreement, the expanded facilities will be named the Haas Center for Advanced Manufacturing for the next 30 years.

Chancellor Miner said the district has been open in acknowledging that Gene Haas, founder of the Gene Haas Foundation and Haas Automation, Inc., served two years in prison and paid \$75 million in restitution after being convicted in 2007 of federal tax evasion. In response to a question from De Anza Student Trustee **Arjun Gadkari**, she said there have been no expressions of community concern about Mr. Haas' criminal history. Earlier this year, the Haas foundation gave \$1 million to Hudson Valley Community College in New York toward a \$12 million expansion of its technology center.

Student equity plans

Following brief remarks by Foothill Vice President of Student Services **Denise Swett** and De Anza Vice President of Instruction **Christina Espinosa-Pieb**, the board approved the student equity plans developed by each college. A detailed presentation and discussion of the equity plans is planned for the board's February study session. The plans make him proud to be a student in the district, said De Anza Student Trustee **Arjun Gadkari**. He suggested that the plans take into account the needs of transgender students. Trustees **Joan Barram** and **Laura Casas** complimented the good work that went into developing the equity plans.

Increases in student salary schedule

The board approved a new salary schedule for student workers effective Jan. 1, 2016 – the first revision of the whole salary schedule since 2007. The new schedule reflects the increase in California's minimum wage to \$10 an hour but also includes increases for all four levels of student employees. Under the new schedule, the pay for a student employee at the entry-trainee level ranges from \$10 to \$10.75 an hour, and the pay for the highest level of student employee, the technical-specialized level, ranges from \$16 to \$16.75 an hour. The pay increases range from \$1 at the lowest level to \$2 an hour at the other levels.

Reduction in classified service

Trustees approved elimination of a vacant senior program coordinator position at Foothill College as a result of a reorganization in which the work will be performed by a different position.

Changes to retirement plan

The board approved a resolution amending the district's 401(a) retirement plan. The plan was created in 2012 to cover two distinct groups – retired trustees who served for more than 15 years and 20-year district employees who qualified for lifetime health benefits under a collective bargaining agreement but who were not retired under CalPERS or CalSTRS. Vice Chancellor **Dorene Novotny** explained that a recent legal ruling denied coverage for 20-year employees under the CalPERS retiree health program but continued the eligibility of former trustees. In keeping with the ruling, the plan is being amended to cover only qualified former trustees. Board President **Joan Barram** emphasized that the change does not provide any new or additional benefits to trustees. Vice Chancellor Novotny said she would conduct further research in response to questions from the board.

HUMAN RESOURCES REPORT

Administrative positions

The board approved employment of **Yvette Alva-Cambell** as director of the STEM Success Program at De Anza, effective Jan. 4, 2016, and ratified the appointment of

Oxana Pantchenko as director of the Science Learning Institute at Foothill, which took effect Nov. 2. Trustees ratified the assignments of **Christina Espinosa-Pieb** as acting De Anza president and **Rowena Tomaneng** as acting vice president of instruction from Nov. 9-Dec. 18. Trustees extended the interim appointment of **Michelle Pilati Corselli** as interim chief professional development officer for the Online Education Initiative from Jan. 1-Feb. 29, 2016.

The board approved the resignation of **Donna Jones-Dulin**, De Anza's associate vice president of college operations, effective April 1, 2016, with eligibility to participate in the emeritus program for administrators.

New faculty positions

Trustees approved the following new faculty positions effective Jan. 4, 2016 – at Foothill, instructors in accounting, philosophy, EMS/paramedic, physics, and veterinary technology; and at De Anza, web & media accessibility specialist/instructor, access technology specialist/instructor, and a counselor in Student Success & Retention Services for the First Year Experience and Umoja programs.

Faculty employment & appointments

Trustees approved employment of **Lisa Slede** as a psychological counselor at Foothill, effective Jan. 4, 2016, and ratified the temporary employment of **Noemi Teppang** as IMPACT AAPI counselor at De Anza from Dec. 1, 2015 to June 24, 2016.

Faculty and staff retirements

The board approved the retirements at De Anza of **Dan Atencio**, physical education instructor, effective Dec. 11, after more than eight years; **Irene Strachman**, tutorial assistant, effective March 25, 2016, after more than 11 years; **Dennis Vargas**, food service assistant III, effective Dec. 30, after almost 38 years; and **Karl Von Ahnen**, planetarium coordinator, effective March 31, 2016, after more than 22 years.

New classified positions

Trustees approved creation of a new position, grounds gardener II, at De Anza.

Classified employment

Trustees ratified classified employment for the following individuals – at Foothill, **Latisha Briggs** as an evaluation specialist in Enrollment Services, and **Tze On Chow** and **Fan Orr** as financial aid assistants; at De Anza, **Precious Gerardo** as a facilities & equipment assistant in Physical Education, **Dana Kennedy** as division administrative assistant in Business & Computer Systems, **Jesus Ruelas** as an academic advisor in Student Services, and **Anthony Santa Ana** as program coordinator II in Academic Services; and in Central Services, **Francisco Hernandez** as grounds gardener I, **Angela Jacobs** as administrative assistant II in Business Services, and **Azadeh Sardar Farshchi** as an accountant in Business Services.

Classified promotions

The board ratified promotions for two Foothill employees, **Amanda Kolstad-Stobaugh** to senior program coordinator in Student Services and **Atousa Pojhan** to evaluation specialist in Enrollment Services.

Professional Growth Awards

The board approved Professional Growth Awards for the following individuals – at Foothill

for **Shelly Bowers, Chien Kai Chang, Elvia Herrera, Sherman Lee, and Leslye Noone**; at De Anza for **Veronica Aparicio and Kevin Metcalf**; and in Central Services for **Sarah Gore**.

REPORTS & HEARINGS OF ITEMS NOT ON THE AGENDA

(Board members cannot discuss items that are not placed in advance on the agenda.)

Staff comments

Having served for seven years, outgoing ACE President **Blanche Monary** introduced **Chris White** as the newly elected president of the Association of Classified Employees, effective Jan. 1, 2016. She invited trustees for refreshments at the new ACE offices in the Annex building, downstairs from the Faculty Association, after the board meeting.

Presidents' comments

Vice President of Instruction **Christina Espinosa-Pieb**, sitting in for De Anza President **Brian Murphy**, reported on the California Community Colleges men's and women's state championships hosted at De Anza College Dec. 4-6. Managed by De Anza Athletics Director **Kulwant Singh** and women's and men's soccer coaches **Cheryl Owiesny** and **Rusty Johnson**, the event included the induction of longtime Santa Clara University women's soccer coach **Jerry Smith** into the Hall of Fame. Vice President Espinosa-Pieb said that Hall and his wife – 1999 World Cup soccer superstar **Brandi Chastain** – are big De Anza supporters.

Sitting in for Interim President **Kimberlee Messina**, Vice President of Student Services **Denise Swett** reported on the college's efforts to ease student stress in the weeks leading up to finals with activities such as free massages and visits with stress-release dogs. One day the Student Services staff came to school in their pajamas and dispensed hot chocolate, cookies and fresh fruit to amused students and handed out informational bookmarks to help link students to support services over the holidays.

Chancellor's comments

Chancellor **Judy Miner** thanked **Lisa Markus** for filling in for Faculty Association President **Rich Hansen** while he was on sabbatical. She expressed appreciation to **Blanche Monary** for her years of leadership as ACE president and welcomed **Chris White** as the incoming president. She reported on a meeting with Foothill and De Anza biology instructors **Karen Erickson** and **Jeff Schinske**, accompanied by San Francisco State University biology Professor **Kimberly Tanner**, to discuss their work with CCB Fest, the Community College Biology Faculty Enhancement through Scientific Teaching. She noted that 26 of 28 community colleges in the greater Bay Area have participated in the National Science Foundation-funded program, which assists biology faculty in developing activities that engage diverse student populations.

The chancellor thanked **De Anza Dining Services** for supplying cookies for her recent open office hours at De Anza and commended Foothill Vice President of Student Services **Denise Swett** for sharing ideas for online services that meet the goals of the Student Success and Support Program via a statewide webinar. She asked that the board adjourn the meeting in memory of former district trustee **Mary Mason** and **Colleen Straw**, a Foothill Middle College alumnus who police believe was the victim of domestic violence.

Board comments

Board President Pearl Cheng reported on a recent presentation about the colleges that Chancellor **Judy Miner** gave to the Rotary Club of Cupertino, which she said was well received. Trustee **Betsy Bechtel** noted that she'd also heard positive reviews on the chancellor's speech at the Joint Community Volunteer Service Awards for Los Altos and Los Altos Hills.

Trustee **Joan Barram** reported that she and Chancellor Miner accompanied a Foothill alumnus who is a prospective donor on a tour of the Physical Sciences & Engineering Center at Foothill, where Science Learning Institute Director **Oxana Pantchenko** briefed them on what she called SLI activities such as students designing assistive devices for children with disabilities. She also reported on a Foothill-De Anza Foundation event hosted by foundation board member **Swati Advani** in honor of Chancellor Miner.

De Anza Student Trustee **Arjun Gadkari** thanked Chancellor **Judy Miner** for funding the district's membership in the California Community College Association of Student Trustees, which provides support, education and networking opportunities for student trustees throughout the state. Foothill Student Trustee **Alexander Park** reported on attending a holiday open house at the offices of Assembly member Evan Low.

Trustee **Bruce Swenson** reported on attending a recent Community College League of California conference in Burlingame and a presentation by **Thomas Bailey**, director of the Community College Research Center at Columbia University's Teachers College. Dr. Bailey spoke about the importance of offering students guided career pathways and integrating academic and support services to improve retention.

Trustee **Laura Casas** spoke about her admiration for **Mary Mason**, a mentor to her who also was a statewide leader with the Community College League of California. When Trustee Casas joined the board as new member, she said, Mary Mason was very generous with her time and support and was known throughout the state for her "smarts and commitment." Her passing, she said, is a blow.

Trustee **Betsy Bechtel** said she would be filing a written report to the board from the CCLC conference in Burlingame. She noted that she'd spoken with former district chancellor **Martha Kanter** after Mary Mason's memorial service about her leadership of the America's College Promise campaign.

NEXT MEETING

The next regularly scheduled meeting of the Board of Trustees is Monday, Jan. 11, at 6 p.m. in the Toyon Room in the Campus Center at Foothill College. The Toyon Room is the board's temporary meeting location until further notice.

Agenda: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

Agendas generally are posted 72 hours in advance. Please check the agenda to verify the time and location of the meeting.

BOARD HIGHLIGHTS

Board Highlights is intended to communicate board meeting news to faculty and staff across the district. These are not the official minutes, which can be found using the link

below. Please contact Becky Bartindale at bartindalebecky@fhda.edu or (650) 949-6107 with comments or questions about Board Highlights.

Minutes: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

Find approved minutes by meeting date under the "Meetings" tab. Minutes are typically approved at the next board meeting. For questions about minutes, please contact Paula Norsell, assistant to the chancellor, at (650) 949-6106 or norsellpaula@fhda.edu.