



Chancellor's Advisory Council

Meeting Agenda – March 15, 2024, 9:00-10:30 a.m.

Zoom: <https://fhda-edu.zoom.us/j/84942584233?pwd=JQ8ndCCUR7e49oprFrcbrtNIZSbLET.1>

AGENDA TOPIC	PURPOSE/DESIRED OUTCOME	DISCUSSION LEADER
1. Welcome and introductions	I – Allow council members and guests to identify each other by name and constituent group represented and/or role at the colleges/district.	Lee Lambert
2. Approval of February 23, 2024 meeting summary	A – Provide accurate record of previous meetings.	Lee Lambert
3. Please review the draft of the following Board Policies and Administrative Procedures: <ul style="list-style-type: none"> Draft BP 2410 Board Policies and Administrative Procedures (First Reading) Draft AP 2410 Board Policies and Administrative Procedures (First Reading) <ul style="list-style-type: none"> PPT slides for context 	<p>I – Review of policy and procedures approved by the Chancellor’s Cabinet for dissemination to constituents. <i>(Note: Pursuant to administrative procedure 2410, administrative procedures that do not involve academic and professional matters are effective upon approval of the Chancellor’s Advisory Council. Board policies are not effective until approved by the Board of Trustees.)</i></p> <p><i>(Note: Pursuant to administrative procedure 2410, administrative procedures that do not involve academic and professional matters are effective upon approval of the Chancellor’s Advisory Council. Board policies are not effective until approved by the Board of Trustees.)</i></p>	Lee Lambert
4. Campus Enrollment Updates (standing item)	I/D – Gain understanding of enrollment initiatives, provide feedback/advice, and share information with constituencies.	Kris Whalen Christina Espinosa-Pieb
5. HEFAS (Legal Update)	I – An update will be provided regarding the HEFAS request for the district/colleges to become sanctuary campuses.	Lee Lambert
6. District Governance Committee/Constituent Group Reports <ul style="list-style-type: none"> Affordable Housing Task Force District Budget Advisory Committee https://www.fhda.edu/about-us/participatorygovernance/district-budget-advisory-committee-@dbac~/ Energy and Sustainability Advisory Committee https://www.fhda.edu/about-us/participatorygovernance/energy-and-sustainability-advisory-committee-@esac~/ Police Chief’s Advisory Committee https://www.fhda.edu/about-us/participatorygovernance/police-chiefs-advisory-committee-@pcac~/ Human Resources Advisory Committee/District Diversity and Equity Advisory Committee https://www.fhda.edu/about-us/participatorygovernance/human-resources-advisory-committee-@hrac~/ Educational Technology Advisory Committee 	I – Broaden awareness. Provide information for council members to disseminate to constituents about work/actions of districtwide governance groups and constituent groups.	All

https://www.fhda.edu/about-us/participatorygovernance/educational-technology-advisory-committee-etac/		
7. Dates to remember/other information and updates	I – Share information for council members to disseminate to constituents.	All

I – Information, D – Discussion, A – Action

2023-24 Chancellor's Advisory Council meeting dates:

April 26, 2024

May 24, 2024

June 14, 2024

Topic: Chancellor's Advisory Council | 02/23/2024

Time: Mar 15, 2024 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://fhda-edu.zoom.us/j/84942584233?pwd=JQ8ndCCUR7e49oprFrcbrtNIZSbLET.1>

Meeting ID: 849 4258 4233

Passcode: 005571

One tap mobile

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+16699006833,,87482624663# US (San Jose)

Dial by your location

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 408 638 0968 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 719 359 4580 US

+1 253 205 0468 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 876 9923 US (New York)

+1 646 931 3860 US

+1 689 278 1000 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

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Meeting ID: 849 4258 4233

Find your local number: <https://fhda-edu.zoom.us/j/kco0gdQvDD>



CHANCELLOR'S ADVISORY COUNCIL
Meeting Summary
February 23, 2024

Present:

Susan Cheu, Adriana Garcia, Jory Hadsell, Pat Hyland, Lee Lambert, Kathryn Maurer, Kevin Metcalf, Scott Olsen, Stanley Saraos, Tim Shively, Adiel Velasquez, Voltaire Villanueva, Kristina Whalen, Lydia Wong, Erik Woodbury

Guests:

Rick Andrews, Sam Bliss, Lydia Hearn, Hyon Chu Yi-Baker, Stacy Carrasco, Mary Donahue, Anu Khanna, Carla Maitland, Paula Norsell, Eric Reed

1. Welcome and introductions

Chancellor Lambert welcomed council members and guests.

2. Approval of June 16, 2023 meeting summary

The December 1, 2023, Chancellor's Advisory Council (CAC) meeting summary was approved by consensus.

3. Administrative Procedures (AP) Reviewed for Feedback

District Academic Senate President Kathryn Maurer announced that the Academic and Professional Matters Committee (APM) recently revised the following Administrative Procedures:

AP 4105 Distance Education and Correspondence Education;
AP 5510 Student Code of Conduct;
AP 5520 Student Discipline Procedures; and
AP 5530 Student Rights and Grievances.

Kathryn Maurer stated that AP 5510, AP 5520, and AP 5530 were related to accreditation standards and therefore were a priority for being reviewed and updated accordingly.

Chancellor Lee Lambert requested that any feedback on the above listed Administrative Procedures be provided directly to Kathryn Maurer, District Academic Senate President and Anu Khanna, Senior Advisor to the Chancellor on Reimagining Foothill-De Anza. Next, Kathryn Maurer presented a PowerPoint presentation regarding shared governance and the proposed changes to BP 2410 Policy and Administrative Procedure and AP 2410

Policy and Administrative Procedure to Chancellor's Advisory Council members.

It was noted by both Kathryn Maurer and Anu Khanna that the revision to AP 2410 was not sent to the Chancellor's Advisory Council members with adequate time for review and therefore this item would come back to the March 15, 2024, meeting as a first reading to allow for further feedback and input from all shared governance groups.

4. Campus Enrollment Updates

Foothill College President Kristina Whalen reported that Foothill College's enrollment is up by 11% and Spring enrollment had just begun. She noted that they are currently hosting events on campus to support robust enrollment at Foothill College.

Interim Vice President, Instruction Lydia Hearn reported that De Anza enrollment was up by 8%.

Faculty Association President Tim Shively inquired if instruction modality played a role in our declining enrollment.

Chancellor Lee Lambert reported the mix of instruction modality offered was important for in-person learning for the Dining Services as well as the following two student populations to maintain their eligibility for the following programs:

- The International Students Program requires the students to enroll in a number of in-person instruction to comply with their visa requirements.
- The Veterans Program requires its students to be enrolled in a number of in-person instruction to comply with program eligibility to receive and qualify for their benefits.

5. Institutional Effectiveness Partnership Initiative (IEPI)

Senior Advisor to the Chancellor on Reimagining Foothill-De Anza Anu Khanna announced that constituency members have been invited to meet with the Partnership Resource Team scheduled on Wednesday, February 28, 2024. She further explained the team is made up of peers who would be visiting our district through the statewide **Institutional Effectiveness Partnership Initiative**.

Anu announced the purpose of their anticipated visit was to provide assistance and guidance on how the district might develop and launch robust, districtwide leadership, management, and/or supervisory training programs (or other leadership & transformation programs) that meet the needs of our different employee groups.

Anu emphasized that by engaging in this process, the district would have the opportunity to apply for some seed money to launch and develop some professional development opportunities for employees across all areas.

6. District Governance Committee/Constituent Group Reports

Affordable Housing Task Force <https://www.fhda.edu/about-us/participatorygovernance/affordablehousingtaskforce.html>

Eric Reed announced that the Volz Company just attended their Affordable Housing Task Force meeting today where Ann Volz, the President presented an overview of their findings of the Housing survey that was sent to all students, faculty, and staff at both campuses.

Eric also announced that Foothill College was approached by the Town of Los Altos Hills to apply with the Town in a priority site application through the Association of Bay Area Governments. He noted that the decision for funding has not yet been decided until after the state budget is finalized.

President Kristina Whalen thanked Eric Reed for the work he did to work with the Town of Los Altos on the submittal and asked him to explain the two different programs they have within this application.

Eric elaborated that there was a Letter of Interest for the Regional Early Action Program (REAP) and Priority Development Area (PDA) Planning & Technical Assistance and that they applied for both programs.

District Budget Advisory Committee <https://www.fhda.edu/about-us/participatorygovernance/district-budget-advisory-committee-@dbac~/>

Susan Cheu reported that the District Budget Advisory Committee canceled their January meeting and they convened on Tuesday, February 20 where they discussed the 2024-25 Governor's State Budget, reviewed the vacancy reports as of December 31, 2023 and gave enrollment updates.

Energy and Sustainability Advisory Committee <https://www.fhda.edu/about-us/participatorygovernance/energy-and-sustainability-advisory-committee-@esac~/>

Susan Cheu stated that they are working with Recology on recycling options and relooking at the charge of the Energy and Sustainability Advisory Committee (ESAC) and also looking at determining the role that ESAC can play in helping us reach the goals in the Electrification Study.

Police Chief's Advisory Council <https://www.fhda.edu/about-us/participatorygovernance/police-chiefs-advisory-committee-@pcac~/>
<https://police.fhda.edu/about-us/police-chiefs-advisory-committee/index.html>

Susan Cheu reported that the Police Chief's Advisory Committee met on the Wednesday, February 15 and they held some outreach events such as Coffee with a Cop, Run, Hide, Defend and will be holding a Community Forum. They are also discussing the option for Police Officers to explore having tasers as a non-lethal option. Chief Acosta has brought this issue up as a point of discussion for now and no decision has been made.

The next meeting of the Police Chief's Advisory will be held on Thursday, March 20.

Human Resources Advisory Committee/District Diversity and Equity Advisory Committee <https://www.fhda.edu/about-us/participatorygovernance/human-resources-advisory-committee-@hrac~/>

<https://www.fhda.edu/about-us/participatorygovernance/district-diversity-and-equity-advisory-committee-@ddeac~/>

Pat Hyland gave an overview of the purpose and history of the Human Resources Advisory Committee (HRAC) and District Diversity and Equity Advisory Committee (DDEAC) Committees. These committees have not met for some time and DDEAC is has now been resurrected and is now meeting to review the EEO Plan that must be submitted to the State Chancellor's Office.

Educational Technology Advisory Committee
<https://www.fhda.edu/aboutus/participatorygovernance/educational-technologyadvisory-committee-@etac~/>

Jory Hadsell reported that ETAC had a Valentine's meeting with hearts, chocolate and technology coming together. Topics included a conversation with the Foothill Technology Committee to determine a better pathway for technology decisions and recommendations or procurements through Foothill's shared governance process. There was also discussion about the structures of subcommittees within ETAC. One subcommittee that is being resurrected is the Hardware and Software Standards Subcommittee in the response to faculty wanting more input into decision making around these issues such as multimedia classrooms and devices related to departmental needs.

ETAC is also kicking off the planning cycle for the 3-year Technology Plan. ETAC is also reviewing BP 3260/AP 3260 the electronic security policy and procedures. Jory also informed the group that an Artificial Intelligence Work Group was being developed at the district level to focus on policy, grants, and other AI related issues. A set of 12 participants did attend the virtual AI Summit sponsored by WCET earlier this week.

A discussion occurred with the Chancellor about having an integrated approach to planning so that any updates to current plans tie together. Chancellor Lambert stated that there will be future discussions on how to develop a framework that will look at all the different plans across the district and integrate them.

Dates to remember/other information and updates

The March 15, 2024, meeting will take place via Zoom only.

Meeting adjourned at 10:24 a.m.

BP 2410 Board Policies and Administrative Procedures

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References: Education Code Section 70902; ACCJC Accreditation Standards I.B.7, I.C.5, IV.C.7, and IV.D.4

The Board of Trustees shall be the policy-forming body of the Foothill-De Anza Community College District. The Board, with the recommendation and assistance of the Chancellor, may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies (BP's) are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to district activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to or amended at any regular board meeting by a majority vote. Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended, unless the policy is in response to an emergent crisis and is time-sensitive. The Chancellor is authorized to amend policies without Board approval for minor revisions (correction of typographical errors and/or revisions/additions to statutory and regulatory references). The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

Administrative procedures (APs) are to be issued by the Chancellor as statements of method to be used in implementing Board Policy. Such administrative procedures shall be consistent with the intent of Board Policy. Administrative procedures may be revised as deemed necessary by the Chancellor. The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

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Copies of all policies and administrative procedures shall be readily available to District employees and the public through the district web site.

See Administrative Procedure 2410 Policy and Administrative Procedure



Book	Administrative Procedures
Section	Chapter 2 - Board of Trustees (including former Article 2 - Administration and Article 9 - Bylaws)
Title	DRAFT Board Policies and Administrative Procedures
Code	AP 2410
Status	Up For Revision
Legal	2014 ACCJC Accreditation Standards I.B.7; I.C.5; IV.C.7; and IV.D.4 (formerly IV.B.1.b & e); 2024 Accreditation Standard 4.4 Education Code Section 70902
Adopted	October 18, 2013
Last Revised	January 27, 2017
Origin	???
Upload	February 3, 2017

Rationale for Updates to Board Policies & Administrative Procedures:

Board Policies and Administrative Procedures are proposed, revised, or edited to comply with changes for a variety of reasons including changes to state and federal laws and regulations, updates from the CCLC, ASCCC resolutions, or to reflect current or best practices from councils, committees or bargaining units across the District. A regular review of policies and procedures is required to:

- Ensure the district is complying with the most current laws, regulations and/or accreditation standards
- Articulate a new or updated policy or procedure that has districtwide application

In determining the need for a new policy or procedure, or an update to an existing one, the following questions are considered:

1. Must this issue be addressed to ensure compliance with applicable laws, regulations, or accreditation standards?
2. Would the inclusion or update of the BP or AP contribute to greater effectiveness in fulfilling the mission of the District?
3. Does the policy or procedure have districtwide application, with an anticipated longevity as to not require frequent updates?

If the proposed new or updated policy or procedure does not meet the above criteria, it may be best addressed in operational manuals, division or departmental guidelines, or other local, campus or district communications.

Process for Updates to BPs & APs:

It is important to follow a systematic shared governance review process for policy and procedure revisions to ensure

accuracy and broad institutional dialogue as the basis for inclusion of stakeholder input and efforts at building consensus. The revision process assumes appropriate review and discussion by designated groups and departments across the District whose work is affected by changes to policies and procedures. These groups may include the academic senates, the classified senates, the associated students, the employee bargaining units, and the appropriate councils and committees whose purpose and function determine their participation given the particular issues under discussion.

It is equally important to follow a succinct and time-sensitive review process to meet legal and regulatory mandates and accreditation standards, ensure consistent and appropriate operations across the District, and reduce workload inefficiencies. All involved stakeholders in the policy and procedure review process are asked to prioritize requested BP and AP reviews, and immediately communicate and provide a plan to address any anticipated barriers that may hinder timely review.

Technical revisions (e.g. changes to legal references, website links, and titles) to BPs and APs are not subject to the review process and shall be sent directly to the chancellor for implementation. Technical revisions will be shared with the Chancellor's Advisory Council for information.

1) Initiating the creation of a new BP/AP or updating an existing one

a) External initiation

The District subscribes to the Community College League of California's (CCLC) Policy and Procedure Subscription Service. The service provides legally vetted board policy and administrative procedure templates that comply with state and federal statutes and regulations as well as accreditation standards. The language and numbering of the district's policies and procedures mirrors the CCLC templates to the greatest extent possible to ensure legal compliance and minimize tracking and legal vetting of policies and procedures unique to the district.

Upon receipt of the biannual updates from the CCLC, the Chancellor will bring recommended new and revised policies and procedures to the Chancellor's Executive Leadership Team for review. The Executive Leadership Team will consider which updates require action, and assign each to the appropriate Executive Leadership Team member(s) for further action. The Chancellor will share the list of assigned Board Policies and Administrative Policies and the designated Executive Leadership Team member lead with the members of CAC.

b) Internal initiation by employee or constituent groups

A member of the Chancellor's Executive Leadership Team may initiate the process to update or create a policy or procedure should it fall in the purview of their organizational area, and follow the process described in the next section. Members of any constituent group may also submit a request to create a new policy or procedure or revise a current policy or procedure through their representative on the Chancellor's Advisory Council, who will then submit a request to the Chancellor. Rationale and justification for the change meeting the criteria for inclusion (see above under the section on "Rationale") needs to be specified with the request, along with proposed draft language for the policy or procedure. The Chancellor's Office will bring the requested update to the Chancellor's Executive Leadership Team for initial review and assignment to the appropriate Executive leadership team member to sponsor through the shared governance process.

2) Preparing and tasking the review of the draft BPs/APs

The Executive Leadership Team member assigned to review a particular policy or procedure will prepare a draft based on CCLC guidance and/or language proposed in the internal request. New BPs and APs will be assigned an appropriate number that corresponds with the numbering system used by the CCLC in consultation with the Chancellor's Office. Drafts of the changes to existing policies and procedures will bold and underline all newly proposed language, clearly indicating in the draft what is legally required versus recommended. Language that is to be eliminated from existing policies and procedures will be represented by ~~struckthrough~~. The Chancellor's office will assist, if needed, with preparation of the revisions into the district's standard policy and procedure format. The drafts will be distributed for review to constituent representatives as appropriate.

The Executive Leadership Team shall task the appropriate shared governance body with the initial review of the new or revised BP/AP as follows:

a) If any part of the BP/AP involves an academic and professional matter, commonly referred to as "the 10+1," then the

Academic and Professional Matters committee (APM) will be tasked with the initial review.

b) If the BP/AP does not explicitly reference an academic and professional matter, then the BP/AP will be tasked to the Chancellor's Advisory Council (CAC) or directly to one of the established CAC Subcommittees: The District Budget Advisory Committee (DBAC), The District Diversity and Equity Advisory Committee (DDEAC), The Energy and Sustainability Advisory Committee (ESAC), The Educational Technology Advisory Committee (ETAC), The Human Resources Advisory Committee (HRAC), or the Police Chief's Advisory Committee (PCAC).

c) If any part of the proposed change could involve a collective bargaining issue, the recommendation will be referred to the appropriate employee bargaining unit(s), with a notification to the collective bargaining representative(s) and the designated governance council/committee chair to reach an agreement as to the process and timeline for review and/or negotiation, if requested by the bargaining unit(s). It is expected that collective bargaining units identify areas of concerns and points of interest for possible negotiation to be addressed within an appropriate and mutually agreed upon timeframe so the review and approval process can be concluded in a reasonable period of time.

d) If the new/revised BP/AP is in response to an emergency or crisis-situation, the Chancellor or designee may take appropriate action to address the most immediate needs of the situation. The Chancellor or designee will consult with affected stakeholders whenever possible and will follow up once the crisis of emergency has passed to bring the policy and/or procedure through the governance process outlined in this procedure.

3) The draft review

a) APM Review – only applicable for BPs and APs involving academic and professional matters

First reading: The district academic senate president (co-chair of APM) will present the proposed new or revised BP/AP to the committee for an initial discussion. If deemed necessary, and agreed upon at APM, a temporary workgroup shall be convened to work on revising the draft. APM will agree on the desired membership, leadership and appointment process of the temporary workgroup, and establish target deadlines for returning to APM with a completed draft. Upon completion of the draft by the workgroup, or if APM does not deem a workgroup necessary, APM will task the college academic senate presidents and relevant administrative leads at the colleges with review of the draft BP/AP. Any comments received from the senates or administrative teams will be provided to the district academic senate president by an agreed-upon deadline.

Second reading: The district academic senate president will incorporate any requested edits into a revised draft for a second reading at APM. Should recommendations and feedback received be substantial, the policy or procedure may be returned for an additional reading. Approval will be sought by the committee based on guidelines established in board policy for primary reliance on academic senates versus mutual agreement on academic and professional matters. Once approved, the Chancellor will share the BP/AP with CAC.

b) CAC Subcommittee Review – for BPs and APs that fall within subcommittee purview and do not involve academic and professional matters

First reading: The designated committee chair will bring the proposed new or revised BP or AP to the subcommittee for review of the draft BP or AP. Subcommittee members are responsible for seeking out the input and guidance of their respective constituent groups and prior to consenting to approval of the draft BP/AP. Feedback should be shared timely with the committee chair. Subcommittee members should strive to provide feedback that is specific and actionable, proposing draft language when appropriate.

Second reading: The committee chair will incorporate recommendations into the draft BP/AP for a second (or final) read, and then present the committee's recommendation to the Chancellor for review at CAC.

c) CAC Review – for BPs and APs that do not involve academic and professional matters

First reading: The chancellor will present the proposed new or revised BP/AP to the CAC for an initial discussion. If the draft BP/AP has been forwarded to CAC from a subcommittee, the committee chair will present the recommendation. If the draft BP/AP has come directly to CAC and the group deems it necessary, a temporary workgroup shall be convened

to work on revising the draft. The members will agree on the desired membership, leadership and appointment process of the temporary workgroup, and establish target deadlines for returning to CAC with a completed draft. The chancellor shall consult appropriate constituent group leaders, if applicable, if additional constituent representatives are requested to be appointed to the temporary workgroup. Upon completion of the draft by the workgroup, or if CAC does not deem a workgroup necessary, or if the draft BP/AP has already been approved at a CAC subcommittee, the council members will be tasked with distributing the BP/AP to their constituent groups for review and comment. Recommendations from the subcommittee should be given strong consideration. Chancellor's Advisory Council members should strive to provide feedback that is specific and actionable, proposing draft language when appropriate. Any comments received by council members will be provided to the chancellor at least five days prior to the next scheduled council meeting.

Second reading: The chancellor will incorporate constituent group recommendations into the proposal for a second reading. After constituency consultation and collegial review at this meeting, the Chancellor's Advisory Council will make a recommendation to the chancellor. Should recommendations and feedback received be substantial, the policy or procedure may be returned for an additional reading.

4) Implementation

New and revised APs involving academic and professional matters (see process for APM Review above) shall be *effective after approval by APM and informational review by CAC. All other new and revised APs shall be effective upon approval by CAC (see process for CAC Review above).

*All approved BPs and APs are considered effective *pending legal review* should the Chancellor request that to occur. If legal review identifies any substantive recommendations from legal review, then the BPs and APs should be taken back to APM or CAC for consideration of these recommendations.

New and revised board policies shall not be operable until approved by the Board of Trustees.

Once effective, the Chancellor shall be responsible for ensuring the newly approved BPs and APs are made public, and directing the appropriate organizational area(s) in the district to comply with implementation of these policies.

[See Board Policy 2410 Policy and Administrative Procedure](#)

1st Read: Updates to BP/AP 2410 Board Policies & Administrative Procedures

Context, Overview, Points to
Consider

Prepared by Kathryn Maurer and Anu Khanna

Context for revising BP/AP 2410

1. “Shared Governance Processes & Flows at FHDA: A study of what is currently in place, opportunities for improvements, and recommendations for next steps” presented to APM in May 2023
2. CCLC and ASCCC guidance
3. Chancellor’s Priorities

Overview of Changes

- BP 2410 - Minor revisions (see track changes)
- AP 2410 – Major revisions (complete re-write) to improve transparency, efficiency, timeliness & effectiveness, and ensure appropriate stakeholder input
 - When/why to write or revise a BP/AP
 - Who initiates a request
 - Who works on the draft language
 - Who reviews and approves the draft language
 - Who ultimately “decides”
 - Understanding the decision-making flows of BP’s/AP’s with...
 - 10+1 items
 - Contractual issues/topics needing negotiation
 - Accountability of implementation of changes

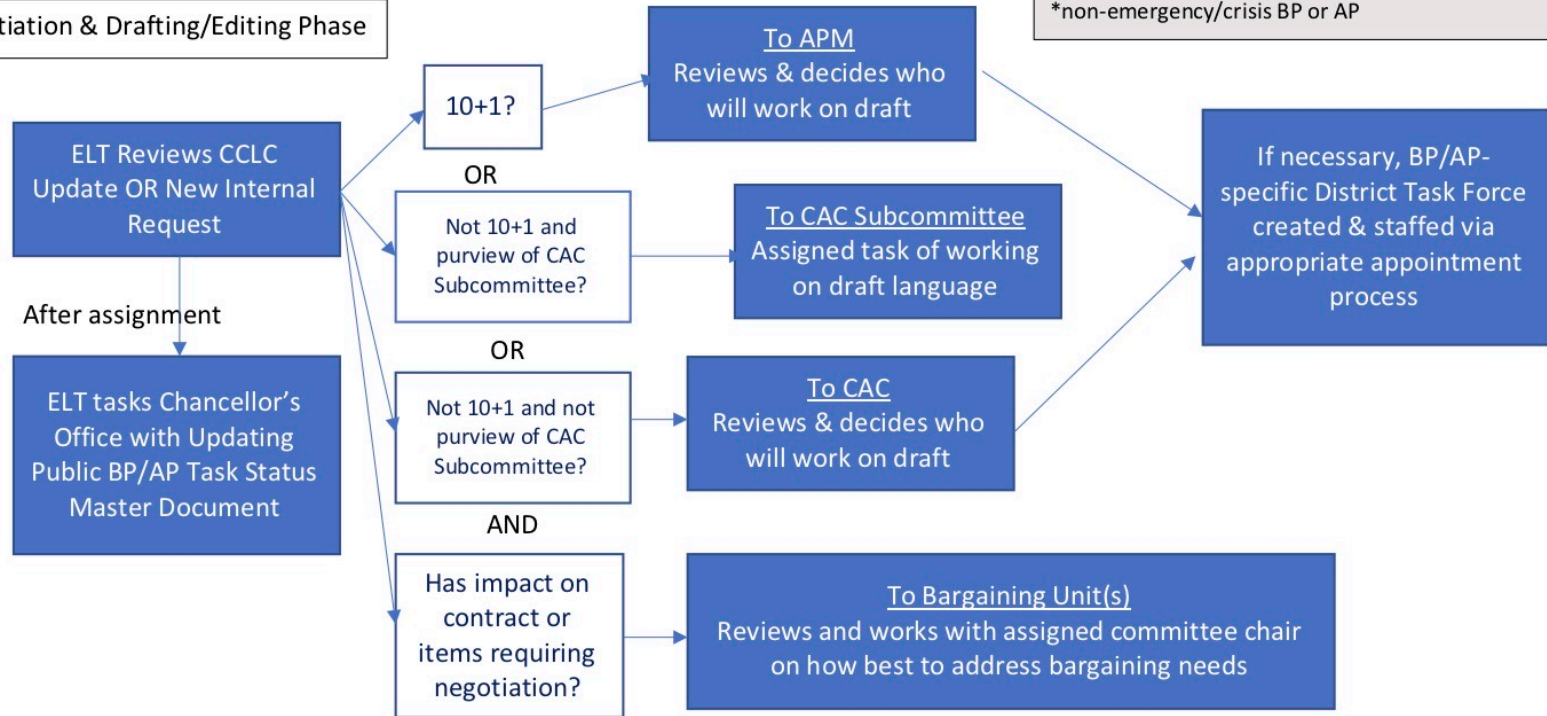
For your consideration:

- We will be creating a checklist that will be generated and completed by the leader who is assigned to develop or revise the AP/BP. This checklist will help us track the process and help us understand process and timelines.
- We are going to pilot the process that is detailed in this AP through December 2024 with a commitment to review and assess what worked (or didn't). We will bring back to CAC in January 2025 to discuss and assess and then determine if AP 2410 needs any further revisions.

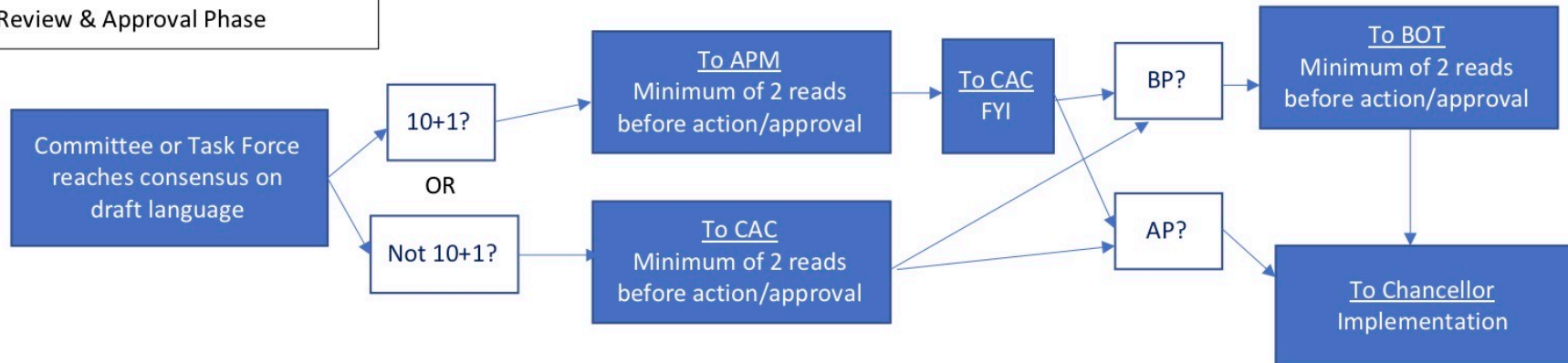
BP/AP* Flow as outlined in AP 2410

*non-emergency/crisis BP or AP

Initiation & Drafting/Editing Phase

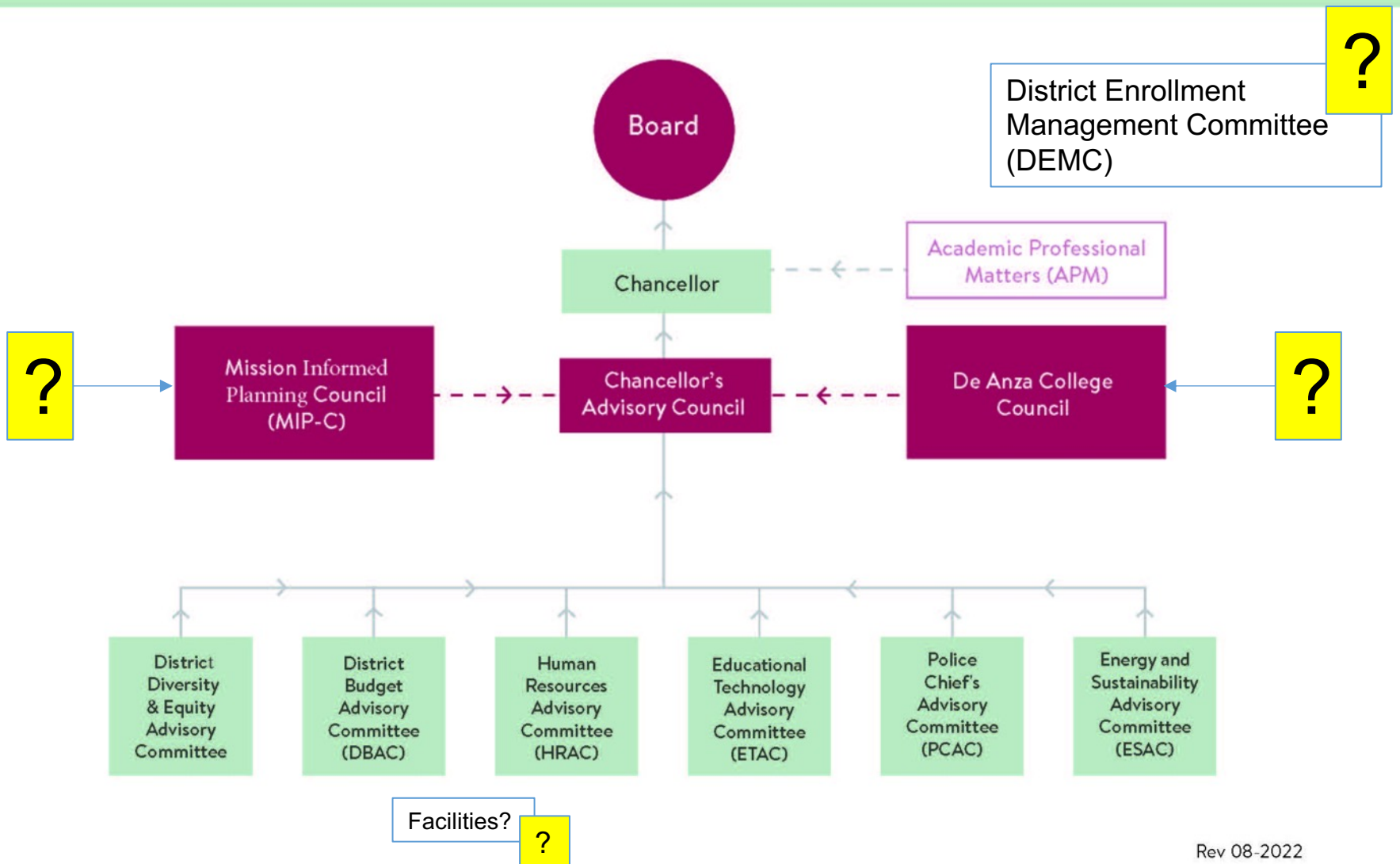


Review & Approval Phase



Foothill-De Anza Community College District Participatory Governance Structure

"Meeting and Serving the Needs of the Community"



Reminder: BP/AP 2410 is part of FHDA Shared Governance Landscape

- Other BP's and AP's referencing district shared governance bodies
- Not covered: District vs. College roles & responsibilities
 - College to District (and vice versa) flow on input, recommendations, decision-making to BP's/AP's (District)
 - How to address college-specific policies & procedures