

Board meeting of Jan. 13, 2014

SOME HEADLINES

Trustees reviewed or approved:

- Three new transfer degrees
- Appointments to the Citizens' Bond Oversight Committee
- New assignments, promotions, employment and positions
- Professional Growth Awards

Agenda & backup material: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>
Click on the meeting of Jan. 13, 2014, and then click on "View the Agenda" to access supporting documents.

INFORMATION & ACTION ITEMS

New transfer degrees

Trustees approved applications for submission to the state Chancellor's Office for three new associate degrees for transfer at Foothill College – in business administration, art history and kinesiology. Completing a transfer degree ensures students preferential transfer status into the California State University system.

Trustee Scholarship Interview Committee

Board President **Bruce Swenson** appointed Trustees **Laura Casas** and **Betsy Bechtel** to the board's scholarship interview committee.

Citizens' Bond Oversight Committee

The board approved appointment of three new members and reappointment of two others to the Measure C Citizens' Bond Oversight Committee. Joining the committee are **Ellen Saliba**, who brings budget development and strategic planning experience to her position as at-large representative; **Kelly Davis**, a regional bank manager and member of the Foothill-De Anza Foundation Board of Directors, serving as auxiliary organization representative; and **Evelynn Chun**, a senator with the Associated Students of Foothill College, serving as student representative. Trustees approved reappointment to third terms for financial and business management consultant **Dudley Andersen**, serving as business organization representative, and attorney **Robert Lancefield**, taxpayers' association representative.

Celebrity Forum contract

Trustees approved a contract to bring former Defense Secretary **Robert Gates** to Flint Center as a Celebrity Forum speaker in November, financed through ticket sales.

Nomination to CCLC trustees board

The board voted unanimously to nominate Trustee Casas to serve a second term on the Community College League of California's Trustees Board. Her first term on that board ends in spring 2014.

Board policies

Trustees approved revisions to Board Policy 2340 on board meeting agendas; Board Policy 2345 on public participation at the board meetings; and Board Policy 2350 on speakers at board meetings. They asked for additional changes to Board Policy 2355, covering decorum at board meetings, and discussed three additional proposed policy updates that will come back for action at future meetings.

Nursing patient simulation system

The board voided as "nonresponsive" the award of a bid to CAE Healthcare for a nursing patient simulation system for De Anza College and instead awarded a \$121,645 contract to Laerdal Medical Corp. to provide a system that simulates human patients for training nursing students.

Reduction in classified service

Trustees approved elimination of two positions – Admissions & Records assistant and office assistant, both currently vacant – due to lack of work or funds resulting from reorganization and changing needs.

HUMAN RESOURCES & PERSONNEL

Administrator appointments

Trustees approved interim assignments for **Joni Hayes Lamprey** as director of budget services in Central Services and **Michael Hegglund** as dean of Community Education at De Anza, both through June 30.

New faculty positions

The board approved two new faculty positions at Foothill, in counseling and Language Arts, for 2014-15. Responding to questions by board President Swenson, Vice Chancellor of Business Services **Kevin McElroy** said that adding new positions is part of the colleges' effort to generate and maintain enrollment. Each college anticipates the need to hire 11 new faculty members for 2014-15. The district historically loses about 20-25 faculty members every year, but doesn't know the exact number until the end of the year. While the district will substantially exceed its faculty obligation number (FON) in 2014-15, Vice Chancellor McElroy said, it can reduce faculty hiring in the following year if the FON is not in line with enrollment.

New classified positions

Trustees approved two new full-time positions for enrollment services specialist, one at Foothill and one at De Anza.

Classified promotions

The board ratified the promotions at Foothill of **Susan Almendarez** to enrollment services specialist and **Thomas Shepard** to Assessment Center supervisor; at De Anza of **So Kim Te** to academic scheduling coordinator; and in Central Services of **Linda Koyama** to administrative assistant II and **Thuy Quach** to HR specialist for recruitment & employment.

Classified employment

Trustees ratified employment at Foothill for **Anthony Cervantes** as enrollment services specialist and **Kristina Chang** as Middlefield campus supervisor; at De Anza for **Marivic Burdick** and **Victor Hernandez** as custodians I, **Vanessa Smith** as communications associate and **Steven Williams** as athletic trainer; and in Central Services for **Carla Maitland** as executive assistant in Business Services.

Professional Growth Awards

The board ratified PGAs for Foothill's Admissions & Records Assistant **Shelley Bowers**, Administrative Assistant I **Barbara Brown**, Budget Analyst **Redentor Lucas**, and Program Coordinator II **Charlie McKellar**; De Anza's Senior College Web Coordinator **Bradley Creamer**; and Central Services' Computer Project Coordinator **Jerrick Woo**.

REPORTS & HEARINGS OF ITEMS NOT ON THE AGENDA

Public comments

Palo Alto resident and Foothill faculty member **Ken Horowitz** urged trustees to use any new state funding to benefit students and take steps to make the board more visible to the community. He spoke about the importance of public education and presented the chancellor with a copy of a book he'd recently read, "Reign of Error, the Hoax of the Privatization Movement and the Danger to America's Public Schools," by Diane Ravitch.

Presidents' comments

De Anza College President **Brian Murphy** announced several campus events planned for Feb. 19. Ceremonies for the annual Day of Remembrance will be held from 1:30-3 p.m. in Hinson Campus Center to mark the day in 1942 that President Franklin D. Roosevelt signed the Japanese internment order. A reception will be held from 2:30-5 p.m. in the California History Center in honor of the new Audrey Edna Butcher Civil Liberties Education Initiative and the charitable gift that established it. Silicon Valley Reads will hold a reception from 5:30-7:30 p.m. in the Euphrat Museum of Art for Robin Sloan, author of "Mr. Penumbra's 24 Hour Bookstore," as well as the artists participating in the museum's "Deep Reading" exhibit, which explores the intersection of humanity, technology and traditional practices in the digital age.

Foothill President **Judy Miner** reported on the campus' Jewish Heritage Month activities and noted that during Women's History Month, English instructor **Kim Wolterbeek** would read from her new book, "A Place of Light," written while she was on sabbatical. She also congratulated and expressed her pride in **Matt Stanley** and **T.J. Jennings**, Foothill's men's and women's basketball coaches, respectively, for stepping into acting positions under difficult circumstances and doing exemplary work with their teams.

Chancellor's comments

Chancellor **Linda Thor** congratulated Vice Chancellor of Human Resources **Dorene Novotny** and the Joint Labor-Management Benefits Committee (JLMBC) for receiving an Optimas Award in the partnership category from Workforce magazine. She noted that the successful collaboration has earned the district national recognition.

Vice Chancellor Novotny and De Anza mathematics instructor **Lisa Markus**, JLMBC co-chairs, commented on the important contributions to the collaboration of the late **Anne Paye**, who preceded Markus as co-chair. Of the 20 Optimas awards given this year in various

categories, Vice Chancellor Novotny said, 17 went to private-sector organizations including Goodyear Tire & Rubber and UPS. She expressed appreciation to Markus and other JLMBC members, saying the award honors the efforts of the entire team. Board President Swenson said this kind of cooperation is heartening in an era of change.

Trustees' comments

Foothill Student Trustee **Alex Baker** spoke about the negative feedback he has received on the new student employment guidelines that took effect this fall and De Anza Student Trustee **Anita Adams** said students are looking forward to meeting with senior staff to discuss this issue. Trustee **Joan Barram** reported that Santa Clara University Law School is planning a 2+2+2 program designed to encourage more undergraduates to prepare for law school, and suggested that Foothill and De Anza look into partnering with the university.

NEXT MEETING

The next meeting of the Board of Trustees is an afternoon study session scheduled for 1-4 p.m. Feb. 3, 2014, in the Toyon Room at Foothill College. A regular business meeting will follow in the same location at 6 p.m. The Toyon Room is the new meeting location for 2014 year while the District Office Building is being renovated.

Agenda: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

Agendas generally are posted 72 hours in advance. **Please check the agenda to verify the time and location of the meeting.**

BOARD HIGHLIGHTS

Board Highlights is designed to communicate board meeting news to faculty and staff across the district. It is not the official minutes, which are available after their approval at a subsequent board meeting. Please contact Becky Bartindale at bartindalebecky@fhda.edu or (650) 949-6107 with comments or questions about *Board Highlights*.

Official minutes: http://www.fhda.edu/about_us/board/minutes

Find approved minutes under the appropriate meeting date.