

**Board meeting of April 7, 2014**

### SOME HEADLINES

#### Trustees considered or approved:

- Changes in board policies on animals, grading and honors programs
- Celebrity Forum speakers for 2014-15
- Sites for a new District Office Building
- Reductions in service, new hires, promotions and retirements
- Professional development leaves and growth awards

**Agenda & backup material:** <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

*Under the Meetings tab, click on the meeting of April 7, 2014, then click on "View the Agenda" to access supporting documents.*

Board President **Bruce Swenson** adjourned the meeting in honor of Foothill College mathematics instructor **Ion Georgiou** ([http://www.foothill.edu/news/newsfmt.php?sr=2&rec\\_id=3333](http://www.foothill.edu/news/newsfmt.php?sr=2&rec_id=3333)), who passed away last week.

### INFORMATION & ACTION ITEMS

#### Foothill-De Anza Foundation report

Trustee **Laura Casas** reported on the foundation's board retreat with **Gail Perry**, founder of Fired-Up Fundraising, and praised the board for its passion and commitment. She said the foundation is moving forward with hiring a communications and development coordinator whose job will include alumni support and development. The foundation is preparing to launch a redesigned website, the first in Central Services to use the OmniUpdate web platform. She said the foundation is participating with other Silicon Valley non-profits in the first annual SVGives fundraiser on May 6 ([www.svgives.org](http://www.svgives.org)) sponsored by the Silicon Valley Community Foundation. The 24-hour, web-based fundraising blitz will benefit several Foothill-De Anza programs this year: the Institute of Community and Civic Engagement and the Fujitsu Planetarium at De Anza, and at Foothill, the Krause Center for Innovation and the Family Engagement Institute.

Trustee **Pearl Cheng**, who also sits on the foundation board, reported that a feasibility study the foundation commissioned recommended against mounting a capital campaign for the planned education center at Onizuka, but validated donors' interest in supporting student-centered programs. She noted that the foundation has added a new board member, **Peter Landsberger**, who previously worked as the district's general counsel, a dean at De Anza, and president of the College of San Mateo before joining the Los Angeles Community College District as a top administrator. She complimented the work of **Robin Latta-Lyssenko**, who is serving as the foundation's interim director.

## Audit & Finance report

Trustee **Joan Barram** reported that the Audit & Finance Committee had reviewed the district's fiscal self-assessment, second quarter report and last year's audit findings. She said the committee supports hiring a new CPA firm for a year to perform operational reviews so that separate firms are performing financial and operational audits. Going forward, the district plans to contract with separate firms for these audits. She distributed a quarterly report the committee receives listing the status of various Measure C projects.

## Board policy changes

- The board approved changes to the following policies:  
Animals on Campus – Board Policy 3441 (formerly BP 1230) was revised for consistency with board policies on service animals as well as policy and procedures on accommodations under the Americans with Disabilities Act.
- Grading – Board Policy 4230 (formerly BP 6125) was revised to reduce from three years to two the time allowed for challenging grades, consistent with what is listed in both college catalogs.
- Honors Courses and Programs – Board Policy 4236 (formerly BP 6130) was revised to update language regarding limitations on enrollment on the basis of meeting coursework requirements or being judged most qualified.

The changes were previously reviewed and approved by the Chancellor's Advisory Council and the Academic & Professional Matters Committee.

Although a final vote won't take place until May, trustees tentatively agreed to retire about a dozen policies including one that supports creation and use of "public domain" learning materials. The policies are recommended for retirement because they're no longer needed, aren't legally advised or aren't currently considered best practice. Forward-looking when it was adopted in 2004, Board Policy 6141 was an attempt to encourage use and creation of digital resources, including textbooks, that would reside in the "public domain" to minimize costs for students. Now, said Chancellor **Linda Thor**, open educational resources are well accepted, widely available and frequently used. She said the policy's focus on materials in the "public domain" could be unintentionally restrictive and cited concerns that the policy doesn't recognize the professional skill of faculty in choosing the appropriate resources and materials.

Responding to comments by Trustee **Betsy Bechtel**, Foothill President **Judy Miner** said open textbooks and other OER materials are now easily accessible through repositories maintained by a number of organizations. Vice Chancellor of Technology **Joe Moreau** said he's found the faculty quite open to using OER. While many are involved in using and producing OER, said Foothill Academic Senate President **Dolores Davison**, "ultimately it's up to faculty to decide what material is best."

## Celebrity Forum contracts, 2014-15

Trustees approved contracts for Celebrity Forum appearances next year by CNN anchor **Anderson Cooper**, Steve Jobs' biographer **Walter Isaacson** and Starfish Media's **Soledad O'Brien**, a broadcast journalist, producer and philanthropist. Rounding out the program are two speakers whose contracts trustees approved earlier this year – **Bill Nye** "the Science Guy" and **Robert Gates**, former U.S. secretary of defense. A contract for the final speaker, actor **Alan Alda**, will come to the board in May.

## Reduction in classified service

The board approved elimination of three classified positions effective June 30 for lack of work or funds – technology training coordinator and special assistant to the president at Foothill and

technology training specialist in Central Services. Vice Chancellor of Human Resources **Dorene Novotny** said two individuals currently in those positions are retiring and one is working out of class for an indefinite period.

### **CSEA contract agreement**

Trustees approved changes to three articles negotiated with the California School Employees Association and ratified by the membership. The changes involve language on union rights, leaves and grievance procedures. The CSEA contract runs from Jan. 1, 2013, to Dec. 31, 2015.

### **Site study for district offices**

After extensive discussion, the board approved further work on planning for a new District Office Building on parking Lot 7 at Foothill College, across the road from the fire station. Six possible locations for the new building were ranked and presented to the board for consideration – four at Foothill and two next to the new education center at the decommissioned Onizuka Air Force Station in Sunnyvale. The board quickly rejected the Onizuka locations and two of the Foothill sites, the practice field next to parking Lot 1H and east of the tennis courts.

Lot 7 was the highest scoring site based on criteria developed by a small team headed by **Charles Allen**, the district's executive director of facilities, operations and construction management. Director Allen said Lot 7 has visibility, easy access and is large enough to accommodate a 19,000-square-foot building with adjacent parking. He identified possible regulatory issues including the site's proximity to the campus boundary and not having been identified before as a potential building location. Although some parking would be lost, he said, it would be made up when the Temporary Village is dismantled and returned to parking and by adding some additional spaces in Lot 1H.

Trustees also expressed interest in a site next to the Griffin House where an ETS office building had been planned before the decision was made to move ETS into the renovated District Office Building. Trustee Barram spoke about how nice it would be if the Griffin House could be restored or rebuilt to complement a new District Office Building on that site, but trustees agreed the district doesn't have the \$10 million or more it would take to fix up the Griffin House. The district also is barred from demolishing it as a result of a 2006 lawsuit.

**Rich Hansen**, president of the Faculty Association, suggested making restoration of the Griffin House part of a future bond measure. If voters turned it down, he said, it might help the district make a case for demolishing it. If approved, it could become a showcase building for the community.

Director Allen said the next steps are to develop a more specific site plan for Lot 7, determine locations of utility connections, and develop more precise parking counts and cost estimates.

## **HUMAN RESOURCES & PERSONNEL**

### **Administrator employment**

Trustees ratified employment of **Daniel Acosta** as director of campus safety and security and **Jennifer Mahato** as project manager in district Operations, both effective March 24.

### **Administrator resignations**

Trustees ratified or approved the resignations of **Peter Murray**, dean of Physical Sciences, Mathematics and Engineering, effective June 30; **Robin Galas**, assistant director of the Family

Engagement Institute, effective April 11; and **Reginald Duhe**, director of business and education

partnerships, effective March 31.

### **New administrative positions**

The board approved three new administrative positions in ETS for the statewide Online Education Initiative – chief academic affairs officer, chief student services officer and director of strategic planning and operations.

### **Faculty employment**

The board approved employment of four new faculty members at Foothill – **Lisa Eshman**, instructor/program director in Biological & Health Sciences, effective April 7; **Biliana Kaneva**, instructor in PSME, effective Sept. 18; and Tiffany Rideaux and Nicholas Tuttle, instructors in Business & Social Sciences, effective Sept. 18. Trustees approved temporary employment from April 7-June 27 for **Dadbeh Rouhbakhsh**, Biological & Health Sciences.

### **Faculty retirements**

Trustees approved the June 27 retirements of the following individuals – at De Anza, **Jeffrey Forman**, PE, after 35 years, under Article 20 of the Faculty Association contract, and **Jorge Guevara**, International/Intercultural Studies, after 35 years, under Article 19; and at Foothill, **Linda Lane**, Language Arts, after 40 years, under Article 19, and **Janis Stevenson**, Fine Arts & Communications, after 39 years, under Article 19.

### **Professional development leaves**

The board approved professional development leaves for two Foothill instructors, **Jeffrey Bissell**, Kinesiology & Athletics, and **Meredith Heiser**, Business & Social Sciences, both starting in spring of 2015.

### **New classified positions**

Trustees approved two new classified positions – real-time captioner in Special Education at De Anza and communications and development coordinator for the Foothill-De Anza Foundation.

### **Classified employment**

The board ratified employment for the following individuals – at De Anza, **Jayne Brown** and **Miguel Pacheco** as bookstore courseware coordinators, **Donna Cale** as Special Education tutor, **Nancy Hernandez** as Special Education office assistant, **Eduardo Mendes** as grounds gardener III; at Foothill, **William Walker** as counseling services specialist; and in Central Services, **Raymond Ho** as police dispatcher, **Stephen Padilla** as HVAC apprentice I and **Minh Thai** as payroll technician II.

### **Classified promotions**

Trustees ratified promotions for **Andy Huynh** to assessment specialist in Student Services at De Anza; **Shawna Aced** to academic services technician in Instruction at Foothill; and **Richard Martinez** to grounds gardener II in Operations for Central Services.

### **Professional Growth Awards**

The board approved growth awards for De Anza Special Education supervisor **Marilyn Booye**, athletic trainer **Shannon Bracy**, and Child Development Center teacher **Fay O’Keefe**; for Foothill BioHealth administrative assistant **Christine Mangiameli**; and for Central Services accountant **Katherina Nguyen**.

## REPORTS & HEARINGS OF ITEMS NOT ON THE AGENDA

### Staff comments

De Anza Academic Senate President **Mayra Cruz** spoke about the Senate's discussion of equity and opportunity gaps as the college develops its equity plan. Foothill Academic Senate President **Dolores Davison** briefed trustees on the upcoming plenary session of the Academic Senate for California Community Colleges, which includes a presentation by Vice Chancellor **Joe Moreau**. She said she's seeking re-election as Area B representative to the statewide Senate and stepping down in June as Foothill Senate president after six years. **Carolyn Holcroft**, who was running unopposed, will succeed her.

Responding to students' request for more water bottle filling stations on campus, district Executive Director of Facilities **Charles Allen** said that many campus buildings already have them and he is having more installed. He noted that Dean of Student Affairs **Pat Hyland** has purchased several portable filling stations for use at big events. Foothill Student Trustee **Alex Baker** said they are a big hit with students. Director Allen urged the student trustees to tell other students on their campuses that sustainability committees at both Foothill and De Anza are eager to have students participate.

### Presidents' comments

De Anza President **Brian Murphy** reported that the honor society Phi Theta Kappa has selected campus chapter advisors **Charles Klein** and **Medrdad Khosravi** to receive international Advisor Hallmark Awards from the honor society, and that two students, **Tram Phan** and **Natasha Gunawan**, have been selected for the society's All-California Academic Team. Further, a video on international human rights produced by the De Anza chapter will be shown next month at a conference in Finland, which President Murphy called "a real triumph and very cool."

President Murphy presented trustees with a personalized letter over his signature that was mailed to families of all Fremont Union High School District students who will graduate in June. The letter, prepared by Marketing/Communications, offers congratulations, details opportunities available to students at De Anza College and invites attendance at the New Student and Parent Open House on May 10. He noted that typically about one-third of Fremont Union's new graduates attend De Anza. Close to 3,000 letters were mailed.

Foothill President **Judy Miner** reported that the college was still reeling from the loss of mathematics instructor **Ion Georgiou** on April 3. She commended members of the campus community who helped respond to the tragedy, among them PSME Dean **Peter Murray**, Dean of Student Affairs **Pat Hyland**, district police Officer **Manny Respicio**, Vice Chancellor **Dorene Novotny**, Director of Information Systems **Chien Shih** and Psychological Services counselor **Melanie Hale**.

### Chancellor's comments

Chancellor **Linda Thor** reported on attending a National Association of Workforce Boards conference as a member of the NOVA Workforce Board. She was part of a small group from the conference that met with U.S. Secretary of Labor **Thomas E. Perez**, who spoke about his efforts to reduce long-term unemployment and expand apprenticeship programs. Despite Silicon Valley's economic recovery, she said, some 81 percent of NOVA's 3,500 clients have been unemployed for more than six months and 55 percent for more than a year. She said community colleges were mentioned often during the conference.

## Trustees' comments

Trustee **Joan Barram** reported on a meeting she and the chancellor had with Senator Jerry Hill to discuss SB 850, the community college baccalaureate bill introduced by Senator **Marty Block** with Senator Hill as principal co-author. She commended the success of two recent college events she attended – the Foothill Commission's "Little Shop of Horrors" fundraiser and the second lecture in Foothill's STEM lecture series.

De Anza Student Trustee **Anita Adams** reported on traveling with other De Anza students to Washington, D.C., where they met with legislators including Senators **Barbara Boxer** and **Dianne Feinstein** to discuss issues such as expanding Pell Grants and creating incentives for more states to adopt Dream Act-type legislation to aid students who are undocumented. The trip was for students who participated in De Anza's Public Policy School through the Institute of Community & Civic Engagement.

Trustee **Pearl Cheng** reported that she, the chancellor and Foothill Student Trustee **Alex Baker** had attended a meeting of Assemblymember **Rich Gordon's** higher education advisory council.

## NEXT MEETING

The next meeting of the Board of Trustees is scheduled for Monday, May 5, at 6 p.m. in the Toyon Room at Foothill College. The Toyon Room is the board's new meeting location until further notice.

**Agenda:** <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

Agendas generally are posted 72 hours in advance. **Please check the agenda to verify the time and location of the meeting.**

## BOARD HIGHLIGHTS

*Board Highlights* is designed to communicate board meeting news to faculty and staff across the district. It is not the official minutes, which are available after their approval at a subsequent board meeting. Please contact Becky Bartindale at [bartindalebecky@fhda.edu](mailto:bartindalebecky@fhda.edu) or (650) 949-6107 with comments or questions about *Board Highlights*.

**Official minutes:** <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

Find approved minutes by date under the "Meetings" tab. Minutes are typically approved at the next board meeting and posted within several days. Draft minutes from a meeting typically can be found on the agenda of the following meeting.