

Board meeting of May 5, 2014

SOME HEADLINES

Trustees considered or approved:

- A legal settlement involving Foothill's Lower Campus Complex
- An update on the education center at Onizuka
- Associated Students' budgets for Foothill and De Anza
- Reductions in faculty and administrator services
- New hires, awards and retirements

Agenda & backup material: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

Under the Meetings tab, click on the meeting of May 5, 2014, then click on "View the Agenda" to access supporting documents.

BOARD BUSINESS

Legal settlement

Board President **Bruce Swenson** reported that the board had approved a settlement agreement in closed session that requires Perkins+Will architecture and design firm to pay the district \$1.02 million to resolve a dispute over engineering and design services for the Lower Campus Complex at Foothill College.

Recognition of student trustees

Board President Swenson thanked Foothill Student Trustee **Alex Baker** and De Anza Student Trustee **Anita Adams** for their service and presented them with a memento to express the board's appreciation and admiration. Foothill President **Judy Miner** thanked Student Trustee Baker for his leadership and participation in college governance and wished him well as he pursues his education at Northwestern University or UCLA. De Anza Vice President **Christina Espinosa-Pieb** thanked Student Trustee Adams for her activism and advocacy on behalf of students and representing the campus so well. Trustee **Joan Barram** noted that Trustee Adams has been accepted at UC Berkeley with a "full-ride" scholarship.

Report: California Community Colleges Trustees Board meeting

Trustee **Laura Casas** reported that the Trustee Board of the Community College League of California (CCLC) has joined the League's CEO Board in requesting that the Accrediting Commission for Community and Junior Colleges give City College of San Francisco more time to meet accreditation standards. She spoke about CCLC's proposal to combine the CEO and Trustee boards into one board and solicited her colleagues' thoughts. She noted the advocacy work of Chancellor **Linda Thor** to advance legislation for the community college baccalaureate and commented on recent amendments to the bill.

INFORMATION & ACTION ITEMS

Education Center update

Dawn Girardelli, dean of the Foothill-De Anza education center, presented an update on plans for the new education center the district is developing at the former Onizuka Air Force Station. Her presentation detailed what the center will offer in the way of instruction, student services, workforce development, and community outreach/grants. She said she is looking to align the center's career-technical education program with offerings of other colleges and adult education programs in the region. She's also working to develop a fee-based continuing education and workforce development model that enables individuals to upgrade their skills and employers to contract for education and training.

The instructional program will focus broadly on four sectors – health, business, child development, and computer and information technology. She said her goal is to create “a true workforce development center” that will enhance pathways into two- and four-year college programs (particularly at Foothill, De Anza and center partner Mission College); connect students with internships and externships; and respond to what employers say they need.

She said she is working to maintain enrollment at the Middlefield campus at the current level of about 1,270 full-time-equivalent students (FTES) until the new center opens. With the exceptions of pharmacy technology, which will move to the Foothill campus, and physical education, programs now at offered at Middlefield will move to the new education center. Dean Girardelli said she expects enrollment to increase when the center opens in 2016, reaching capacity of just over 1,600 FTES in 2018-19. Although the center will be two stories tall instead of three as originally planned, she said the redesign has improved the use of space. Board members complimented her on the presentation.

See the presentation at:

[http://www.boarddocs.com/ca/fhda/Board.nsf/files/9JRDA400894C/\\$file/PDF%20version-%20BOTEdCenterUpdate2014May5fnl.dg2.pdf](http://www.boarddocs.com/ca/fhda/Board.nsf/files/9JRDA400894C/$file/PDF%20version-%20BOTEdCenterUpdate2014May5fnl.dg2.pdf)

Classified Staff Appreciation Week

For Classified School Employee Week, May 18-24, trustees approved a statement of commendation recognizing the invaluable contributions of the classified staff in “furthering the mission and goals of the district to provide excellence and opportunity for all.” The commendation cites the dedication of classified professionals to excellence, service and support in the Foothill-De Anza Community College District.

Approval of Associated Students budgets

Trustees approved the 2014-15 budgets after presentations by members of the Associated Students of Foothill College (ASFC) and the De Anza Associated Student Body (DASB). Both student organizations provide extensive support for college programs, funded primarily by student body card sales; movie ticket sales and flea market proceeds at De Anza; and business operations such as the Smart Shop and Design Center at Foothill.

Finance Chair **Nupur Mehta** presented an overview of the DASB's budget and thanked advisor **John Cogna**, coordinator of student activities, for his support. She indicated that by negotiating with each program, DASB was able to fund all requests for 2014-15 within its \$1.36 million budget. Among new programs funded, she cited HEFAS (Higher Education for AB 540 Students) and a new gender and sexuality center. She said funding for athletic programs was

substantially increased in response to budget cuts at the college. Overall, dozens of programs received DASB funding, including tutorial services (\$167,400), Math Performance Success (\$50,000) and College Life staff (\$53,551).

Presenting Foothill's budget were ASFC President **Adiel Velasquez**, Vice President of Finance **Jason Rusli**, Business Operations Specialist **Jack Jacoby**, Secretary **Lauren Wilson**, and Budget Analysts **Nadia Rusli**, **Farid Waziri** and **Nikki Ashayer**. The students thanked adviser **Daphne Small**, director of student activities, for her support.

The \$623,950 AFSC budget supports more than 50 campus programs. Among newly funded programs for 2014-15 are the Center for Applied Anthropology as well as a summer anthropology program in Ecuador, the Community Ambassadors Program, and an emergency loan program. Among programs benefitting from continued AFSC support are tutoring services (\$10,000), new student orientation (\$10,000), Library Textbook Reserve (\$15,000), Heritage Months (\$45,000), and student assistants (\$27,000). Funding for sports teams and athletics was increased in part to cover increased officiating costs.

Trustee **Laura Casas** thanked the students for using their budgets to support student success. Trustee **Betsy Bechtel** commended the ASFC for spending down its substantial fund balance to help meet campus needs and Trustee **Pearl Cheng** urged the students to continue their leadership roles in the future.

Bond Oversight Committee bylaws

The board approved amendments and revisions to bylaws of the Measure C Citizens Bond Oversight Committee to bring them into compliance with changes in law. The committee's name has been changed to the Independent Citizens' Bond Oversight Committee.

Changes to board policies

The board reviewed its policy on student trustees (Board Policy 2015) and no changes were recommended; retired 13 policies that are no longer needed; and approved changes to the following policies:

- Delegation of authority to chancellor, Board Policy 2430 (formerly BP 2210)
- Acting chancellor in absence of chancellor, BP 2432 (formerly BP 2212)

These actions were previously reviewed and approved by the Chancellor's Advisory Council.

The board reviewed and discussed proposed changes to the following policies:

- Conflict of interest requirements for trustees, BP 2710
- Code of ethics and standards of practice for the governing board, BP 2715 (formerly BP 9210)
- Political activity by board members, BP 2716
- Personal use of district resources by board members, BP 2717

Proposed changes will come back to the board for a vote at a later meeting.

Reduction of administrative service

The board approved elimination of the vacant position of director of EOPS and community programs at Foothill, effective April 1, due to a reorganization in response to significant fiscal challenges. President **Judy Miner** said a new position, associate vice president of student services, has been assigned responsibility for EOPS in addition to handling reporting and other duties associated with the Student Success Act. Trustee **Laura Casas** said she hopes the public doesn't think the change means the district doesn't care about EOPS "because we do - very much."

Reduction of faculty service

Trustees approved the discontinuance of a vacant child development teacher position at De Anza, effective April 1, due to significant fiscal challenges.

Measure C management services

The board approved contracts with Gilbane-MAAS totaling approximately \$2.6 million for design, construction and project management services for the Measure C bond program as well as overall Measure C program management and accounting services through June 30, 2015.

Charles Allen, executive director of facilities and operations, said the contract amounts reflect a reduction of approximately 30 percent, consistent with reduced Measure C activity.

HUMAN RESOURCES & PERSONNEL

Administrator employment & appointments

Trustees ratified employment of **Sharon Turner** as director of SB 1070 Southwest Pathways Consortium working out of Foothill's Middlefield Campus, effective April 1.

The board ratified **Andrew Lamanque's** assignment as associate vice president of instruction and the appointment of **Marilyn Cheung** as director of international student recruitment and partner relations, both at Foothill, both through June 30, 2015. Trustees ratified the interim appointment of **Elvia Navarro** as interim assistant director of the Family Engagement Institute at Foothill through June 30, 2014.

Trustees ratified a contract renewal for **Mona Voss**, director of environmental health and safety for the district, through June 30, 2015.

Administrator title changes

Trustees ratified title changes for the following individuals: **Charles Allen**, the district's executive director of facilities and operations; **Letha Jeanpierre**, vice president of finance and college operations at De Anza; and **Teresa Ong**, dean of disabled student services and veterans' programs at Foothill.

Administrator achievement award

The board approved an administrative achievement award for **Denise Swett**, vice president of student services at Foothill, effective July 1.

Administrator resignations

Trustees approved the resignations of **Susan Gutkind**, dean of kinesiology and athletics at Foothill, effective May 12, and **Suzanne Pfeiffer**, director of human resources, effective May 30.

New administrator positions

The board ratified a new position, associate vice president of student services at Foothill.

Faculty employment

The board approved employment of the following faculty at Foothill: In Language Arts, **Katie Ha**, effective July 1, and **Benjamin Armerding** and **David McCormick**, both effective Sept. 18; in Business & Social Sciences, **Michelle Elizabeth Palma**, effective Sept. 18; and **Janet Weber** in Student Services/Counseling, effective May 1.

Trustees approved temporary employment through June 26, 2015, for De Anza counselors **Erick Aragon**, effective Sept. 1, and **Hung Nguyen**, effective Aug. 1, and for Foothill's **Steven McGriff**, teacher-in-residence at the Krause Center for Innovation, effective July 1. The board ratified temporary employment for **Richard Jennings** in Kinesiology & Athletics at Foothill, from Sept. 23, 2013, through June 27, 2014.

Faculty retirements & resignations

The board approved the retirement of Foothill instructor **Robbie Reid** in Fine Arts & Communications after 24 years, and the resignation of **Shanan Rosenberg** in Kinesiology & Athletics at Foothill, after 12 years, both effective June 27.

New faculty positions

Trustees approved three new faculty positions at De Anza starting Sept. 1 – two in PSME and one in Business & Computer Science. In response to a question from board President **Bruce Swenson** about the timing, Vice Chancellor of Business Services **Kevin McElroy** said the new positions are within the aggregate count approved in the budget adoption and that the determination of which positions to fill is done through the campus planning and budget process. President Swenson said he'd like to see the hiring process start sooner in the year to assure the strongest possible applicant pools.

Classified employment

The board ratified employment for the following individuals – at Foothill, **Jorge Carrillo** as facilities and equipment assistant in Kinesiology & Athletics, effective April 1; at De Anza, **Vincent Do** as senior academic services technician, effective April 1, and **Catherine Perales** as campus personnel assistant, effective April 14; and in Central Services, **Michelle Moreno** as human resources technician I, effective April 28.

Classified retirements

Trustees approved the retirements of the following classified employees – at Foothill, **Kathryn Fransham**, technology training coordinator in Workforce Development, effective June 3, after 28 years; **Barbara Harding**, senior library technician, effective June 30, after 13.5 years; at De Anza, **John Legois**, instructional associate in DSPS, effective June 23 after 37 years; and in Central Services, **Joe Lampo**, applications programming supervisor in ETS, effective June 30 after 31.5 years; **Faustino Rodriguez**, custodian III, effective June 30 after 31.75 years; and **Kim Winn**, workstation and systems support technician I in ETS, effective May 14 after 26 years.

Professional Growth Awards

The board ratified Professional Growth Awards for the following individuals – at Foothill, **Maziar (Michael) Almasi** and **Wilbert Hollins**, and at De Anza, **Henry Nguyen**, **Dawna O'Malley**, and **Olivia Patlan**.

REPORTS & HEARINGS OF ITEMS NOT ON THE AGENDA

Public comments

Palo Alto resident **Ken Horowitz** suggested that the board could increase transparency by creating a monthly newsletter to inform the community such as the one put out by Palo Alto school board member **Heidi Emberling**. He urged board members who plan to run for re-election in November to discuss the district's need for a parcel tax during their campaigns rather than hiring a consultant to test the waters.

Student comments

De Anza student **Vinay Kowshik** told the board that Students for Justice is working on a campaign for a safer campus in response to a sexual assault that occurred last fall at the Media & Learning Center.

Staff comments

De Anza political science instructor **Robert Ovetz** briefed the board on the college's Public Policy School, a special project of his department and the Institute of Community and Civic Engagement. Comprised of a series of talks by local elected officials in the fall quarter and training in public policy advocacy in the winter quarter, the project included trips to Sacramento and Washington, D.C., for 10 students, including De Anza Student Trustee **Anita Adams**. Students **Ben Pacho**, **Angel Ibanez** and **Saif Jivani** described meeting with state and federal legislators and their efforts to build a campaign for improvements to public higher education through methods such as a financial transactions tax and reforming California's tax-limiting Proposition 13. They asked the board to support Prop. 13 changes.

Mary Sullivan, De Anza's Health Services coordinator, invited trustees to visit the college's Health Zone, packed with information and activities aimed at helping students combat stress, improve their sleep, eat well and be safe. A follow-up to last year's "Stress Town," it's set for May 15 in the Sunken Gardens.

Faculty Association President **Rich Hansen** reported on a recent meeting of the California Community College Independents that included a speaker on the unfunded liability of the California State Teachers' Retirement System, CalSTRS, and possible legislative solutions. He noted that the Foothill-De Anza Faculty Association also contracts for membership with the Faculty Association of California Community Colleges (FACCC). He reported that Foothill political science instructor **Meredith Heiser** has been elected to the FACC board, on which he serves as secretary and De Anza ESL instructor **Mary Ellen Goodwin** serves as a regional representative.

De Anza Academic Senate Vice President **Randy Bryant** reported that there's still time to sign up for the Caracci Classic Golf Tournament on June 6. The tournament benefits students in De Anza's Automotive Technology Program (<https://www.deanza.edu/autotech/caracci.html>).

Foothill Academic Senate President **Dolores Davison** reported on attending the spring plenary session of the Academic Senate for California Community Colleges along with Foothill's **Carolyn Holcroft**, **Isaac Escoto** and **Bob Cormia** and De Anza's **Mayra Cruz**, **Randy Bryant**, **Karen Chow** and **Paul Setziol**. She said Chancellor Thor and President Miner attended a plenary session on the Online Education Initiative that featured district Vice Chancellor of Technology **Joe Moreau**. She reported that the statewide Senate voted down a resolution from the Foothill-De Anza Academic Senate that called for drafting or supporting legislation for the community college baccalaureate. However, the Senate approved another resolution calling for further study of the baccalaureate degree.

Presidents' comments

Sitting in for President **Brian Murphy**, De Anza Vice President of Instruction **Christina Espinosa-Pieb** reported on an exhibition of De Anza student photography opening May 8 at San Francisco's Rayko Photo Center. **Diane Pierce**, chair of the college's Photography Department, coordinated the exhibit, which runs through June 21. She noted that De Anza's annual Student and Parent Open House would be held May 10 with additional activities added for parents. She distributed samples of award-winning work by De Anza's Marketing & Communications Office that recently won top honors from the Community College Public

Relations Organization and congratulated Marketing Director **Marisa Spatafore** and her team. She reported that **Moaty Fayek**, dean of the college's Business, Computer Science and Applied Technologies Division, was asked to be a judge at the Intel International Science Fair and Engineering Fair in Los Angeles later in May.

Foothill President **Judy Miner** gave a shout out to dental hygiene faculty member **Catherine Draper** for her work with students organizing Foothill's third annual Walk for Oral Cancer Awareness, which raised more than \$9,000 for the national Oral Cancer Foundation. She congratulated **Brenda Visas Davis** and the Measure C team for the landscape redesign that led to Foothill receiving a 2014 Honor Award in Historic Preservation Design from the Northern California chapter of the American Society of Landscape Architects. Judges said the project "balanced restoration and redesign while elevating the campus' sustainability standards." (<http://www.asla-ncc.org/kayaportfolio/d6-1417-foothill-college>). She noted that Foothill was named one of the 50 best two-year colleges for online degree programs by BestColleges.com and credited the leadership of Dean of Global Access **Judy Baker** and the college's online faculty.

President Miner said that more than 1,000 people took part in the fourth annual "Let's Play Math" event organized by mathematic faculty member **Young Hee Park Lee**, up from 100 attendees in its first year. She reported that Foothill had registered 133 students at its first SOAR enrollment workshop – for Student Outreach, Admissions and Registration – and that more workshops are planned over the summer, replacing the college's annual Day on the Hill event. The workshops offer incoming freshmen early registration for completing orientation, assessment testing and getting started on an education plan, all behaviors linked to student success. She noted that **Dolores Davison** was re-elected to represent Bay Area colleges from Mendocino to Monterey on the statewide Academic Senate and also chairs the Senate's committees on faculty development, professional development and elections.

Chancellor's comments

Chancellor **Linda Thor** reported on leading a team of top executives from Silicon Valley community colleges, San Jose State and UC Santa Cruz to meet with area legislators in Sacramento for Joint Higher Education Advocacy Day in April. She reported that she and Trustee **Laura Casas** had recently attended an excellent trustees conference sponsored by the Community College League of California (CCLC) where she took part in two presentations – a break out session about the on the Online Education Initiative with district Vice Chancellor **Joe Moreau** and **Tim Calhoun**, director of information technology for Butte-Glenn Community College District, and a focus session with San Diego Community College District Chancellor **Constance Carroll** on the community college baccalaureate. She noted that Trustee Casas was re-elected to the CCLC Trustee Board, receiving the most votes, and expressed delight with the Foothill-De Anza Foundation's newly redesigned web site (<http://foundation.fhda.edu>) which went live just in time for Silicon Valley Gives.

Trustees' comments

Foothill Student Trustee **Alex Baker** reported that 14 students from Foothill had just returned from the Spring General Assembly of the Student Senate for California Community Colleges, observing that there has been an upward trend in Foothill's attendance at statewide advocacy events.

Trustee **Joan Barram** reported that she and Trustee **Laura Casas** have interviewed six students for Trustee Scholarships and that the names of three finalists would be forwarded to

the board next month. Trustee **Betsy Bechtel** thanked Trustee Barram for standing in for her on the interview committee after she broke both ankles while hiking on vacation.

De Anza Student Trustee **Anita Adams** reported on issues discussed at the Spring General Assembly of the Student Senate for California Community Colleges, including resolutions addressing transgender students and Proposition 13 reform. She introduced **Melissa Epps**, a candidate for De Anza student trustee.

NEXT MEETING

The next meeting of the Board of Trustees is scheduled for Monday, June 16 at 6 p.m. in the Toyon Room in the Campus Center at Foothill College. The Toyon Room is the board's new meeting location until further notice.

Agenda: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

Agendas generally are posted 72 hours in advance. **Please check the agenda to verify the time and location of the meeting.**

BOARD HIGHLIGHTS

Board Highlights is designed to communicate board meeting news to faculty and staff across the district. It is not the official minutes, which are available after their approval at a subsequent board meeting. Please contact Becky Bartindale at bartindalebecky@fhda.edu or (650) 949-6107 with comments or questions about *Board Highlights*.

Official minutes: <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>

Find approved minutes by date under the "Meetings" tab. Minutes are typically approved at the next board meeting and posted within several days. Draft minutes from a meeting typically can be found on the agenda of the following meeting.